

The Tier 2 Secondary Systems Team includes the following:

- Facilitator/Coach/Team Leader-creates the agenda and is responsible for facilitating the meeting
- Action Plan Recorder/Note Taker-is responsible for writing down the work of the team and completing the MAP minutes. This role is important as it is necessary to keep a record of the completed work.
- Time Keeper-keeps the team on topic and manages the time devoted to each topic
- Data Coach-reports out on the aggregated student data from the interventions being delivered to groups of students (ex. “20 students in CICO and 18 re responding”)
- Intervention Coordinator-is responsible for working with community agencies who may be providing or facilitating interventions as well as working with the Data Coach as to aggregated student data from interventions

The Team might also include the following:

- Family Representative/Community Member-provides family voice on modifying interventions need for additional interventions, and improving family and/or community involvement with interventions. This is a system meeting and does not include conversations about individual students, thus confidentiality is not an issue.
- CICO Facilitator-checks students in and out in the morning and afternoon as well as asks students to explain why they received the points awarded (ex. “I see that you got a 2 from Mrs. Jones in Music, but a 1 from Mr. Thomas in P.E. Can you tell me what happened in Music compared to P.E.?”) The CICO Facilitator does not have to be a member of the team.
- SAIG Facilitator-runs social academic instructional groups for identified groups of students that require more intensive support than CICO alone. The SAIG Facilitator does not have to be a member of the team.

It should be noted that an intervention Coordinator organizes and oversees the specific interventions, while a Facilitator directly provides the intervention support services to students such as meeting with students for CICO, running pro-social groups or initiating Social Academic Instructional Groups.