

WINTER/SPRING TUTORING SERVICES PROGRAM

Reading and Math Skills

Grades 2 - 12

February 23rd, 2021 - May 6th, 2021

Facemasks will be required!

If your child is struggling with schoolwork, our tutoring program can help with improving their confidence and academics!

- Certified primary and secondary education teachers*
- Weekly sessions, 3 students per tutor*
- \$45.00 Registration Fee for in township residents*

- Make sure to have your child bring their own Chromebook and work materials

*Tutoring will be available on Tuesday and Thursday Evenings
At 5:00, 6:00, or 7:00 p.m.*

To register, please type in this link: <https://forms.gle/LHvC84iMU2VAmfMk7>

Due to the pandemic, we understand that people might be struggling financially. If paying our tutoring fee is a concern, please give us a call and we will try to assist you.

*For further information, please call
(630) 483-5799 / Mherrera@Hanover-Township.org*



2021 WINTER/SPRING TUTORING SERVICES PROGRAM

February 23rd 2021 to May 6th 2021

DIRECTIONS FOR APPLICATION FORM:

- All Tutoring Application Forms must be completely filled in by:
Section A: parents or guardian / Section B: by the student's teacher if possible
Please mail, email, fax or drop off completed and signed application (Section A and B) along with payment to: Hanover Township Youth and Family Services
250 South IL Route 59, Bartlett, IL 60103-1648
Fax: 630-483-5789, Attn: Marina Herrera or Email mherrera@hanover-township.org
We now accept Credit/Debit card payments via phone.
- For additional information call (630) 483-5799 or visit our website at: <https://www.hanover-township.org/departments/youth-and-family-services/tutoring-services>

Hanover Township Youth and Family Services is pleased to offer you a tutoring program to help your child increase their academic skills. Certified teachers will provide weekly, one-hour small group tutoring sessions on Tuesday or Thursday evenings, at 5:00, 6:00, or 7:00 PM. Students should be able to read and work independently in a small group for one hour. Tutoring Services will take place at Hanover Township Youth and Family Services located at 250 South Illinois Route 59, Bartlett, IL. 60103.

SEE ATTACHED FORMS FOR COVID-19 GUIDELINES AND WAIVER. Parents/Guardians are required to attend a mandatory parent meeting via Zoom on Monday, February 18th at 5:00pm. Zoom Link information will be sent to your email closer to meeting date. Email address will be required.

ELIGIBILITY AND REQUIREMENTS:

1. Student must live in Hanover Township (the *Cook County portion* of Bartlett, Streamwood, Hanover Park, Elgin, Schaumburg, or Hoffman Estates) and must currently be in Grades 2 through 12. ***Out-of-Township residents, please call (630) 483-5799 for more information.***
2. A \$45.00(*) fee per child/per semester is due when application is completed. Please return your application form at your earliest convenience as tutoring session slots fill on a first come first serve basis. We will only be accepting 54 students total. Section A & B must be completed along with payment for a guaranteed slot. Parents will be notified prior to the start of tutoring which specific timeslot your child will be placed in. ***(Please note that we do not provide refunds for Tutoring Services Program fees.)***
3. All students must bring his or her own school materials and assignments to tutoring sessions or students may bring his or her own grade level workbook to tutoring sessions. The workbooks can be found in book stores and on Amazon.com – if you are unsure about which workbook to purchase, please contact your child's teacher or call us. **Please make sure that your child brings their Chromebook.** Feel free to bring additional materials to be worked on during session.
4. Out-of-Township residents will be placed on a wait list and parents will not be required to pay until a slot has been secured for you. You will be notified no later than Tuesday February 9th 2021.

* Hanover Township Youth and Family Services will accept debit and credit cards. Please note that LexisNexis will charge the consumer a processing fee of 2.13% for the use of this service. LexisNexis will accept payment of such fees through the use of a valid payment method. The payment method may include without limitation, Visa, MasterCard, Discover Card, or American Express credit card, as well as most major debit cards in LexisNexis's reasonable discretion.



TUTORING SERVICES APPLICATION FORM

Section A

Previous Tutoring: Yes No Sex: M F Date: _____
 Student's Name: _____ Birthday: _____
 Address: _____ Race: _____
 Town, State, Zip: _____ School: _____
 Home Phone: _____ Grade: _____
 Cell Phone: _____ Parent's Work Phone: _____
 Email Address Req'd _____

PARENT/GUARDIAN CONSENT, AUTHORIZATION FOR RELEASE OF INFORMATION, AND AGREEMENT

I, _____ (parent/guardian name), give consent for my child to receive tutoring services from a certified teacher through Hanover Township Youth and Family Services.

	First Choice:		Second Choice:	
Although it is not guaranteed, it is our goal to provide you with your preferred time. Provide 2 choices.	<input type="checkbox"/> TUESDAYS	<input type="checkbox"/> 5:00PM	<input type="checkbox"/> TUESDAYS	<input type="checkbox"/> 5:00PM
	OR (choose one)		OR (choose one)	
	<input type="checkbox"/> THURSDAYS	<input type="checkbox"/> 7:00PM	<input type="checkbox"/> THURSDAYS	<input type="checkbox"/> 7:00PM

As a condition for my child to receive tutoring services, a parent/guardian 18 years or older for all students will need to remain in their car in the parking lot during the Tutoring Sessions until your child acclimates well with the assigned tutor unless they are a licensed driver.

Parent/Guardian Signature _____ Date: _____

Please sign to authorize your child to be photographed/video taped for Hanover Township publications, social media and website use. By declining to sign, your child can still participate in the tutoring program. Thank you.

Parent/Guardian Signature _____ Date: _____

Section B (for teachers only if possible) Can be completed by parents to the best of their ability if requested information below cannot be completed by their teacher.

Teacher's Name: _____
E-Mail Address* _____

Specific subject area(s) in need of tutoring: _____

READING LEVEL (based on last report card): Below Grade Level At Grade Level Above Average

MATH LEVEL (based on last report card): Below Grade Level At Grade Level Above Average

MATH – Please check areas in need of improvement : ADDITION SUBTRACTION
 MULTIPLICATION DIVISION PROBLEM SOLVING WORD PROBLEMS
 FRACTIONS DECIMALS ALEGBRA GEOMETRY TRIGONOMETRY PRECALCULUS

Any special services/resources provided to the student by the school: _____

*E-mail information is for Township use only (Twp email list, announcements of programs, services, events, etc.) and will not be distributed or sold to outside vendors.