



Larsen Middle School Parental Involvement Policy 2020-2021

PART I. GENERAL EXPECTATIONS Larsen Middle School agrees to implement the following statutory requirements:

- Consistent with section 1118, the school will work to ensure that the required school level parental involvement policies meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA
- Schools will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
- If the program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (school district).
 - The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
 - The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
 - The school will provide other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.
 - The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition: Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring— (A) that parents play an integral role in assisting their child's learning; (B) that parents are encouraged to be actively involved in their child's education at school; (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

1. Larsen Middle School will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1118 of the ESEA:
 - Develop and review the plan annually with the School Improvement Team, which includes parents.
 - Present the plan annually at PTO for feedback
 - Disseminate the plan annually via email and website (electronic copy)
 - Jointly develop the school-parent compact, which includes opportunities for parents to observe and volunteer in their children's classrooms. Not during Distance Learning.
2. Larsen Middle School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA
 - Parent participation on the School Improvement Team, with updates at the monthly PTO meetings

- Connect Ed telephone communication alerts
 - Parent Informational Meetings
 - Personal invitation from principal, teachers, or parent coordinator
3. Larsen Middle School will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:
 - Flyer handed out to every parent at registration and/or parent nights
 - Connect Ed telephone communication alerts
 - Facebook and LMS Website
 4. Larsen Middle School will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:
 - Curriculum Night, Welcome Back to School Night/Title I Parent meeting
 - Posting grades and district assessments in Infinite Campus
 - Testing results sent home to parents as they become available throughout the year, including, but not limited to IAR, MAP, and ACCESS, with explanations of the meanings of the scores
 - Parent/teacher conferences throughout the year
 - Phone conferences throughout the year
 - Individual conference with principal and/or teacher
 5. Larsen Middle School will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:
 - Including parents on the School Improvement Team
 - Encouraging PTO meeting participation
 - Offering Parent Teacher Conferences throughout the year
 - Offering Individual conference with principal
 6. Larsen Middle School will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by: The IAR and ACCESS reports will be sent home with the students in their first progress report and include a detailed explanation of the results.
 7. Larsen Middle School will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by: Our district notifies the parents of this situation via a letter within the agreed upon time frame.
 8. Larsen Middle School will provide assistance to parents of children served by the school, as appropriate, in understanding the following topics by undertaking the actions described in this paragraph:
 - the state's academic content standards,
 - the state's student academic achievement standards,
 - the state and local academic assessments including alternate assessments,
 - the requirements of Part A,
 - how to monitor their child's progress
 - how to work with educators
 9. The staff at Larsen School is committed to involving our parents in numerous activities that will keep them informed of their child's progress and performance by:
 - Provide support in Distance Learning for parents on Infinite Campus, Canvas and Zoom
 - Sending home information via Connect Ed and texts
 - Holding an annual Curriculum Night
 - Posting grades and district assessment results every 3 weeks in Infinite Campus

- Offering Parent/teacher conferences
 - Holding reading and math nights
 - Classroom newsletter and/or classroom webpage
 - Parent-teacher correspondence
 - Offering Individual conference with principal or teacher as needed throughout the year
 - Encouraging PTO Meeting participation
10. Larsen Middle School will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:
- Provide Distance Learning Support with Technology
 - Include parents who are already involved in parent leadership group positions in the committee groups of the school
 - Encourage school staff to participate in the PTO
 - Talk about Parent Cafe at school staff meeting to encourage staff and parents to participate
11. Larsen Middle School will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
- Including parents who are already in parent-leadership positions on appropriate school committees
 - Encouraging PTO participation by staff, and attendance by staff at PTO functions
 - Discussing parent programs at staff meetings
12. Larsen Middle School will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start and elementary feeders to align our work. The school will also conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:
Conducting Parent Cafes and making home visits when needed.
- Include parents who are already in parent leadership positions on appropriate school committees.
 - Encourage PTO staff participation and staff attendance at PTO functions
 - Discuss parenting programs at staff meetings.
 - Communicate with elementary schools to align our programs
13. Larsen Middle School will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
- Informational flyers in English and Spanish
 - Online correspondence in English and Spanish
 - Connect Ed telephone communication alerts in English and Spanish
 - Parent Informational Meetings in English and Spanish
 - Outdoor sign in English and Spanish

PART III. DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

Larsen Middle School has elected to include additional, optional components in its parent-involvement plan this year by providing necessary distance learning and digital literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training by;

- providing Distance Learning Support, Digital Literacy, Be Strong Families -Parent Cafes
- paying reasonable and necessary expenses associated with parental involvement activities, including child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents; o Hispanic Parent Leadership Institute or African-American Leadership Institute or Citizen's Advisory Council and CAC Special Education Rep
- arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators who work directly with participating children, arrange meetings with parents who are unable to attend conferences at school in order to maximize parental involvement and participation in their children's education

Though these activities are discretionary, Larsen Middle School will make every good faith effort to inform the community of these opportunities, and promote and celebrate them with the community as a whole.

PART IV. ADOPTION

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I as well as staff and parents who are part of the School Improvement Plan committee. This policy was adopted by Larsen Middle School on August 24, 2020 and will be in effect for the period of one school year. The school will make this policy available to all parents of participating Title I, Part A children on or before September 1, 2020

Gina Crespo, Principal