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## Cristina Castro

MAJORITY CAUCUS WHIP • SENATOR • 22nd SENATE DISTRICT  
[WWW.SENATORCRISTINACASTRO.COM](http://WWW.SENATORCRISTINACASTRO.COM)

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**Springfield Office:**  
121C Capitol Building  
Springfield, IL 62706  
(217) 782-7746

**District Office:**  
164 Division St., Suite 102  
Elgin, IL 60120  
(847) 214-8864

### **Description: Position Announcement**

#### **Paid Summer Internship**

The District Office of State Senator Cristina Castro is accepting applications for a Summer 2023 Internship. Applications are open to any 2023 High School Graduates or Undergraduate College students who are interested in learning more about Illinois legislative policy and community outreach. Duties will include:

- Planning and staffing events in the 22nd Senate District
- Research and draft potential legislative proposals
- Assist in the drafting of Press Releases and Social Media posts
- Collaborate with local community partners to advertise events in the 22nd Senate District
- Assist District Office Staff with day to day operations
- A weekend day will be required to staff a Secure Document Shredding Event

Any experience with Microsoft Office, Google Workspace, and social media platforms are greatly encouraged. Bilingual and biliteracy in Spanish is not required, but appreciated. Professional writing skills, interpersonal skills and organizational skills are key parts of working in a Senate District Office.

Internships are now available for Summer 2023 and will be based in the District Office located in Elgin. The internship will be 15 hours per week and will begin on June 5th and conclude on July 29th.

Anyone interested in applying must send a resume to Senator Castro's District Liaison, Mario Keane, by emailing [Mario@senatorcristinacastro.com](mailto:Mario@senatorcristinacastro.com) with the subject line "Summer 2023 Internship"