

## 2020-2021 Student Parking:

Parents and students: Please be sure to read through the expectations sheet so everyone knows what we expect of our student drivers. **If accessing this form from the web site, please download, print, and complete for submission.** Both parent and student must sign the application **after** having read the expectations.

### Hours for processing parking stickers:

\*During the August registration date (if it is determined there will be one this year)

\*Once school begins, in the Deans' Office before school (7:15-7:30 am) and after school until 3:30 pm. **\*Parking processing will not be done the first day of school!**

\*Students may drive to school without a sticker for the first few weeks of school, but are expected to have their sticker purchased through the Deans' Office and displayed by the end of that period before we start ticketing. **Ticketing begins first week of September.**

Stickers will be issued to students who have:

- completed a Student Parking application AND have both parent and student signatures.
- presented their valid driver's license (or a ticket with the student's driver's license number on it)
- presented the insurance card specific to the vehicle they will be registering. Insurance period must still be in force....no expired cards will be accepted.
- paid the \$100\* fee to Bartlett High School (cash or check only once school begins). If paid through the Treasurer or online, the paid receipt must be presented with the application. (**2<sup>nd</sup> semester only** the price is reduced to \$50)

\*Early grads must pay the full \$100 fee. At the early grad meeting in December, refund instructions will be explained.

**\*\*A limited number of student parking stickers will be assigned to park in the southwest lot closest to the building. Once these spots are filled, all other student drivers will be expected to park in the southeast lot. Stickers will be color-coded to denote which lot the vehicle is assigned to. These assignments will be strictly enforced.**

**School District U46**  
**BHS Student Parking Expectations**

- Cost**
- ✓ The cost for a BHS Parking Permit is \$100 for the year or \$50 for second semester only.
  - ✓ If changing to another vehicle, the old sticker must be turned in before a replacement sticker is issued. The cost for a replacement sticker is \$5. Stickers are not transferable to another vehicle without notifying the Deans' Office.
  - ✓ If a second vehicle must be driven on a regular basis, a permanent parking sticker must be purchased for \$25; application and proof of insurance must be provided to the Deans' Office prior to driving that vehicle.
  - ✓ Temporary parking permits are \$1. See "**Temporary Parking Permits**" below.
  - ✓ **The cost for a lost sticker is \$100 for the year / \$50 after second semester begins.**

- General**
- ✓ **Parking stickers must be fully adhered on the inside of the front windshield, passenger side, lower corner. No tape; no clings, please. Stickers are not transferable between students or other vehicles.**
  - ✓ All vehicles/drivers must be licensed, insured, and in compliance with the Illinois Vehicle Code at all times. Valid driver's license and proof of insurance for the specific vehicle must be shown in order to receive a BHS parking sticker.
  - ✓ A parent or legal guardian must give permission for a student to obtain parking privileges by reading these expectations, and signing and returning the application to BHS.
  - ✓ **Students are not allowed to drive to school until a sticker is physically issued to him/her and the sticker is fully adhered to the vehicle. Paying for a sticker does not guarantee a sticker if all information is not fully provided.**
  - ✓ All vehicles parked on BHS property are subject to search as stated in the Illinois School Code, 105 ILCS 5/10-22.6(e).
  - ✓ Bartlett High School is not responsible for any theft or damage to vehicles on BHS property.
  - ✓ **Violation of any parking expectation may result in loss of driving privileges, disciplinary action, towing and/or criminal charges.**

- Rules**
- ✓ Student parking is allowed in "student" designated areas only, within **legally marked spots**
  - ✓ A limited number of stickers will be sold to park in the student lot directly in front of the Student Entrance. All other students will be assigned to park in the southeast lot. **These assignments will be strictly enforced!**
  - ✓ Students **MUST** notify the Deans' Office of any changes including insurance, new vehicle, and/or license plates.
  - ✓ Reckless driving, speeding, or any school rule violation while in a vehicle may result in loss of privileges, disciplinary action, and/or criminal charges being filed.
  - ✓ **Parking stickers are non-transferable.** Stickers may not be transferred to another person or vehicle.
  - ✓ Students are not allowed in the parking lot area during regular school hours. This is considered a closed-campus violation and may result in loss of driving privileges.
  - ✓ Parking privileges may be revoked if a student leaves campus without permission from the Attendance, Deans', or Nurses' Office.
  - ✓ Permits may be revoked if drivers transport other students prior to the end of their regularly scheduled school day.
  - ✓ Chronic truancy may result in parking privileges being revoked.
  - ✓ **Receiving three (3) or more parking tickets per school year may result in revocation of parking privileges and towing.**
  - ✓ Parking in visitor spots, fire lanes, handicapped spaces, staff/faculty lots, bus loading areas, or any other reserved space is prohibited and will result in the vehicle being issued a \$20 ticket and/or towed at owner's expense.

- Tickets**
- ✓ Parking tickets are \$10 (or \$20 if ticketed in a reserved spot); if not paid within 10 school days, parking fines double.
  - ✓ If a student decides to dispute a ticket, he/she may speak to a dean within five (5) school days from date of issue.

- Temporary Parking Permits**
- ✓ Temporary parking permits are only sold to students who currently own a BHS parking sticker but need to drive a different vehicle to school for a limited amount of time.
  - ✓ Temporary parking permits may be purchased in the Deans' Office **before the beginning of a student's school day.** Student must provide the vehicle's make, model, color, and license plate number. **NO LATE PASSES WILL BE ISSUED TO CLASS. Plan accordingly.**
  - ✓ The cost for a temporary parking permit is \$1 and is good for up to five (5) consecutive school days. A temporary tag will be issued and must be displayed on the vehicle that is temporarily being driven; failure to do so could result in a BHS parking ticket.
  - ✓ No more than three (3) temporary parking permits will be issued per student, per semester.

**Student Parking Application**  
**School District U46 - Bartlett High School**  
(Please print)

Student \_\_\_\_\_ ID# \_\_\_\_\_ Grade \_\_\_\_\_ Birthday \_\_\_\_\_

Driver's License # \_\_\_\_\_ License plate # \_\_\_\_\_

Auto Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_

Registration Owner \_\_\_\_\_ Owner's Phone # \_\_\_\_\_

Insurance Co. \_\_\_\_\_ Phone # \_\_\_\_\_

Insurance Policy # \_\_\_\_\_

**Parking Sticker Cost: \$100** (\$50 2<sup>nd</sup> semester only)  
**Fully adhere** parking sticker inside the front windshield, passenger-side, lower corner

Parking fines are \$10 (\$20 if ticketed in a reserved spot); and must be paid within 10 school days.  
After 10 school days, fines DOUBLE  
All vehicles parked on Bartlett High School property are subject to search.

**Reckless driving, speeding, or any Bartlett High School rule violation while in a vehicle may result in loss of parking privileges, disciplinary action, and/or criminal charges.**

As the parent or legal guardian, I hereby request permission be granted to the student listed above to drive and park at Bartlett High School. I have read and agree to the terms and conditions set forth by the school.

Parent/guardian Signature \_\_\_\_\_

As a student of Bartlett High School, I have received, read, and understand the rules and regulations regarding driving and parking a vehicle at Bartlett High School. I agree to the terms and conditions set forth by the school.

Student Signature \_\_\_\_\_

**Bartlett High School is not responsible for any theft or damage to vehicles on Bartlett High School property**

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Office use only

BHS Sticker # \_\_\_\_\_ Date Issued \_\_\_\_\_

D.L. \_\_\_\_\_ INS \_\_\_\_\_ Payment \_\_\_\_\_