

## 2017-2018 Student Parking (2<sup>nd</sup> semester only):

Parents and students: Please be sure to read through the expectations sheet so everyone knows what we expect of our student drivers. The Deans' Office is open to process student parking either before school (7:00-7:30 am), or after school (until 3:30 pm). Stickers will be issued to students who:

- have completed a Student Parking application card **AND** have both parent and student signatures.
- have shown their valid driver's license (or a ticket with the student's driver's license number on it)
- have shown the insurance card specific to the vehicle they will be registering. Insurance period must still be in force....no expired cards will be accepted.
- have paid the \$50 fee (cash or check) to Bartlett High School.

**\*Sophomores should have already completed a pre-approval and been approved by their dean in order to apply for a parking sticker.**

**School District U46  
BHS Student Parking Expectations**

**Cost**

- ✓ The cost for a BHS Parking Permit is \$100 for the year or \$50 for second semester only.
- ✓ If changing to another vehicle, the old sticker must be turned in before a replacement sticker is issued. The cost for a replacement sticker is \$5. Stickers are not transferable to another vehicle without notifying the Deans' Office.
- ✓ Temporary parking permits are \$1. See "**Temporary Parking Permits**" below.
- ✓ **The cost for a lost sticker is \$100 for the year / \$50 after second semester begins (cash or check).**

**General**

- ✓ **Parking stickers must be fully adhered on the inside of the front windshield, passenger side, lower corner. No tape; no clings, please. Stickers are not transferable between students.**
- ✓ All vehicles/drivers must be licensed, insured, and in compliance with the Illinois Vehicle Code at all times. Valid driver's license and proof of insurance for the specific vehicle must be shown in order to receive a BHS parking sticker.
- ✓ A parent or legal guardian must request permission for a student to obtain parking privileges by reading these expectations, and signing and returning the application card to BHS.
- ✓ All BHS fines and fees (including previous tickets) must be paid in full before a parking sticker is issued.
- ✓ **Students are not allowed to drive to school until a sticker is physically issued to him/her and the sticker is fully adhered to the vehicle. Paying for a sticker does not guarantee a sticker if all information is not fully provided.**
- ✓ All vehicles parked on BHS property are subject to search as stated in the Illinois School Code, 105 ILCS 5/10-22.6(e).
- ✓ Bartlett High School is not responsible for any theft or damage to vehicles on BHS property.
- ✓ **If a student needs to drive more than one vehicle on a regular basis, he/she must purchase an additional parking sticker for each vehicle as stated above in "Cost".**
- ✓ **Violation of any parking expectation may result in loss of driving privileges, disciplinary action, towing and/or criminal charges.**
- ✓ **If towed, your car will be located at Car Search, 150 Woodview Dr., Elgin, 847-608-8120.**

**Rules**

- ✓ Student parking is allowed in "student" designated areas only, within **legally marked spots**.
- ✓ Students **MUST** notify the Deans' Office of any changes including insurance, new vehicle, and/or license plates.
- ✓ Sound/music may not be amplified or projected more than 75 feet from any vehicle.
- ✓ Reckless driving, speeding, or any school rule violation while in a vehicle may result in loss of privileges, disciplinary action, and/or criminal charges being filed.
- ✓ **Parking stickers are non-transferable.** Any student in violation of this rule may have his/her privileges revoked, receive disciplinary action, and/or have their vehicle towed.
- ✓ Students are not allowed in the parking lot area during regular school hours. This is considered a closed-campus violation and may result in loss of driving privileges.
- ✓ Parking privileges may be revoked if a student leaves campus without permission from the Attendance, Deans', or Nurses' Office.
- ✓ Permits may be revoked if drivers transport other students prior to the end of their regularly scheduled school day.
- ✓ Chronic truancy may result in parking privileges being revoked.
- ✓ **Receiving three (3) or more parking tickets per school year may result in revocation of parking privileges and towing.**
- ✓ Parking in visitor spots, fire lanes, handicapped spaces, staff/faculty lots, bus loading areas, or any other reserved space is prohibited and will result in the vehicle being ticketed and/or towed at owner's expense.

**Tickets**

- ✓ All BHS parking tickets are \$10 if paid within 10 school days; parking fines double to \$20 if not paid within 10 school days.
- ✓ If a student decides to dispute a ticket, he/she may speak to a dean within five (5) school days.

**Temporary Parking Permits**

- ✓ Temporary parking permits are only sold to students who currently own a BHS parking sticker but need to drive a different vehicle to school for a limited amount of time.
- ✓ Temporary parking permits may be purchased in the Deans' Office **before the beginning of a student's school day**. Student must provide the vehicle's make, model, color, and license plate number. **NO LATE PASSES WILL BE ISSUED TO GO TO CLASS. Plan accordingly.**
- ✓ The cost for a temporary parking permit is \$1 and can be issued for up to five (5) school days. A temporary tag will be issued and must be displayed on the vehicle that is temporarily being driven; failure to do so will result in a BHS parking ticket.
- ✓ No more than three (3) temporary parking permits will be issued per student, per semester.
- ✓ If a different vehicle must be driven on a regular basis, a permanent parking sticker must be purchased for \$100 for a year or \$50 for second semester.

**Driving a motor vehicle to school and parking on campus is a privilege extended to juniors and seniors. Sophomores who have earned at least fifteen (15) credits, have no failing grades, have zero days of out-of-school suspension, and less than nine (9) total tardies may be eligible 2<sup>nd</sup> semester (pre-approval form required; available in Deans' Office).**

**Student Parking Application**  
**School District U46 - Bartlett High School**  
(Please print)

**Student** \_\_\_\_\_ **ID#** \_\_\_\_\_ **Grade** \_\_\_\_\_ **Birthday** \_\_\_\_\_

**Driver's License #** \_\_\_\_\_ **License plate #** \_\_\_\_\_

**Auto Make** \_\_\_\_\_ **Model** \_\_\_\_\_ **Year** \_\_\_\_\_ **Color** \_\_\_\_\_

**Registration Owner** \_\_\_\_\_ **Owner's Phone #** \_\_\_\_\_

**Insurance Co.** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Insurance Policy #** \_\_\_\_\_

**Parking Sticker Cost: \$100 cash or check** (\$50 2<sup>nd</sup> semester)  
**Fully adhere parking sticker inside the front windshield, passenger-side, lower corner**

All past parking fines must be paid before a parking sticker can be obtained.  
All parking fines are \$10 if paid within 10 school days.  
After 10 school days, fines DOUBLE (\$20)  
After 30 days, parking privileges will be REVOKED (no refunds)  
All vehicles parked on Bartlett High School property are subject to search.

**Reckless driving, speeding, or any Bartlett High School rule violation while in a vehicle may result in loss of parking privileges, disciplinary action, and/or criminal charges.**

As the parent or legal guardian, I hereby request permission be granted to the student listed above to drive and park at Bartlett High School. I have read and agree to the terms and conditions set forth by the school.

**Parent/guardian Signature** \_\_\_\_\_

As a student of Bartlett High School, I have received, read, and understand the rules and regulations regarding driving and parking a vehicle at Bartlett High School. I agree to the terms and conditions set forth by the school.

**Student Signature** \_\_\_\_\_

**Bartlett High School is not responsible for any theft or damage to vehicles on Bartlett High School property**

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Office use only

**BHS Sticker #** \_\_\_\_\_ **Date Issued** \_\_\_\_\_

**D.L.** \_\_\_\_\_ **INS** \_\_\_\_\_ **Payment** \_\_\_\_\_