

## Class Council Election Guidelines

Thank you very much for running for class office. Please follow the guidelines below during your campaign.

1. Student government class elections may not disrupt the learning environment at any time. All students are prohibited from campaigning, gathering signatures for petitions, and engaging in any election-related activities in classrooms.
2. All candidates must attend the mandatory election meeting scheduled and conducted by class sponsors. Absence from this meeting without previously being excused by the class sponsor, or being excused from school for the day, disqualifies an applicant's candidacy.
3. Other than collecting petition signatures, no campaigning may commence prior to Friday, May 15<sup>th</sup> at 7:30 AM.
4. All candidates must complete a petition with signatures of classmates from the candidate's own grade level. Presidential candidates must gather 100 signatures and all other offices require 75 signatures. These petitions must be turned in no later than Monday, May 18<sup>th</sup> at 3:00 PM to your class council advisor.
  - The candidate him/herself is the **only** person permitted to gather signatures on behalf of the candidate. No third party may solicit signatures for the candidate.
  - Candidates may NOT solicit signatures, or have their petitions out, in classrooms.
5. Each candidate can post 10 regular-sized posters and 20 paper-sized flyers to the walls for campaign purposes. Text on posters/flyers must be school appropriate and will be reviewed by administration. Posters/flyers must be stamped by Dr. VanDeusen before being affixed to walls.
  - Posters must reflect the candidacy of only one individual. Multiple names may not appear on a poster or flyer.
  - Posters may only be affixed to walls surrounding the main stairwell on all three floors (i.e., the three foyers), in the cafeteria, in the annex, in the hallway connecting the cafeteria and the cafeteria bathrooms, and to the walls directly outside the cafeteria bathrooms. Any posters found anywhere else in the school will be removed by faculty.
  - Posters can be affixed to walls starting at 7:00 AM on Monday, May 18<sup>th</sup> and remain displayed for the election window (Friday, May 15<sup>th</sup> - Thursday, May 21<sup>st</sup>).
  - Any student found removing the posters of any candidate other than him/herself will be referred to the Dean's Office for disciplinary action. Such action can include disqualification from the election process.
  - Posters/flyers must be affixed to the walls using regular masking tape or scotch tape. Do not use double-sided tape or any other type of adhesive as they will not easily come off the wall.
  - All posters/flyers must be removed by you no later than Friday, May 22<sup>nd</sup> at 3:00 PM. Should you win, you will not be considered in possession of your office until you adhere to this policy.
6. All candidates must complete the attached form requiring parental consent for candidacy and teacher endorsement and return it no later than Monday, May 18<sup>th</sup> at 3:00 PM to your class council advisor.
7. Voting will occur in English classes on Wednesday, May 20<sup>th</sup> OR Thursday, May 21<sup>st</sup>. The results will be announced Friday, May 22<sup>nd</sup> during daily oral announcements.

5/15

**.....GOOD LUCK TO ALL CANDIDATES.....**

## Parental Approval and Teacher Endorsements

Name: \_\_\_\_\_ Office: \_\_\_\_\_

To complete this form, have it signed by all of your current teachers (including study hall monitor) in the spaces provided below, and have it signed by a parent at the bottom. When completed, return it no later than Monday, May 18<sup>th</sup> at 3:00 PM to your class council advisor.

**Teachers:** By signing your name on one of the spaces below, you are confirming that the above named student has conducted her/himself in a **respectful and honorable manner during this academic year and has adhered to the tenets of mutual respect while a student in your class.**

1. Teacher: \_\_\_\_\_ Class: \_\_\_\_\_
2. Teacher: \_\_\_\_\_ Class: \_\_\_\_\_
3. Teacher: \_\_\_\_\_ Class: \_\_\_\_\_
4. Teacher: \_\_\_\_\_ Class: \_\_\_\_\_
5. Teacher: \_\_\_\_\_ Class: \_\_\_\_\_
6. Teacher: \_\_\_\_\_ Class: \_\_\_\_\_
7. Teacher: \_\_\_\_\_ Class: \_\_\_\_\_

**Parents:** Your child is applying to run for class office for the academic school year 2015-2016. If elected, your child will be required to commit a significant amount of his/her free time toward class-sponsored events. It should be understood before running for office that this commitment will, at times, conflict with other activities the student wants or needs to do such as work commitments, extracurricular activities, and family obligations. By signing your name below, you are not only giving consent for your child to seek office, but are also agreeing to the time commitment inherent to this role.

Parental consent: \_\_\_\_\_ Date: \_\_\_\_\_

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_