

WORK PERMIT APPLICATION

Instructions:

1. You must have a job before obtaining a work permit.
 2. Employer is to complete the upper portion of this application.
 3. Parent is to complete the lower portion of this application.
 4. Proof of Age is required. Applicant must furnish copy of original birth certificate and copy of social security card.
 5. Students under high school age must furnish doctor's statement of good health and ability to work.
 6. Students under high school age must also furnish letter of intent.
 7. Return above items to the Guidance Office or by emailing them to Clemenciarodriguez@u-46.org
(Due to Covid please email all documents and application.)
-

Statement of Prospective Employer

I/We _____ expect to give employment to: _____

Company Name _____

Full Name of Employer _____

Company Address _____ City _____ Zip _____

Job Description/Occupation _____

Manager's Signature: _____ Tel # _____

Parental Authorization

As parent/guardian of the student named below, I give permission for him/her to work as stated above.

Student's Name: _____ Sex _____

Student's Address: _____ City _____ Zip _____

Name of Guardian/parent: _____

Signature: _____ Date Signed: _____

The Guidance Office will complete the permit within 2 business days once all documents have been submitted. Please feel free to contact me with any questions. Nancy(Clemencia)Rodriguez 847-888-5100 ext. 5344. Or email me @ Clemenciarodriguez@u-46.org.