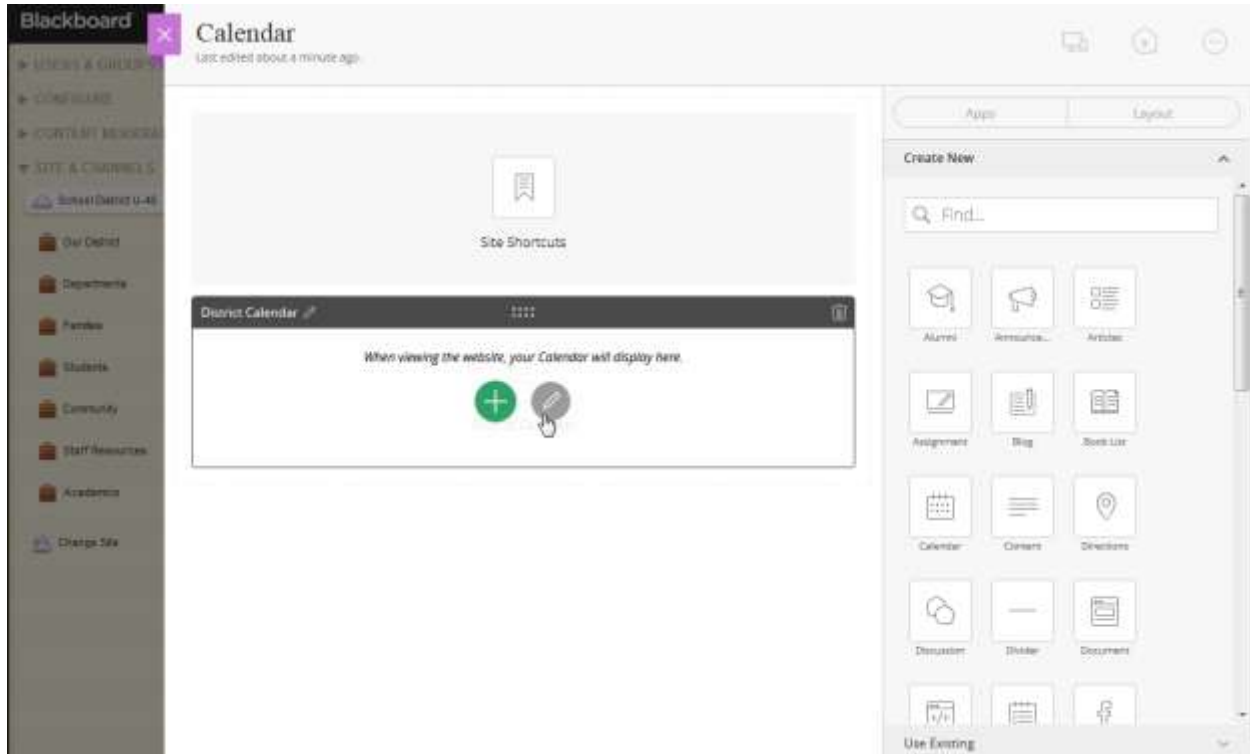


Blackboard SchoolWires Google Calendar Sync Repair Instructions

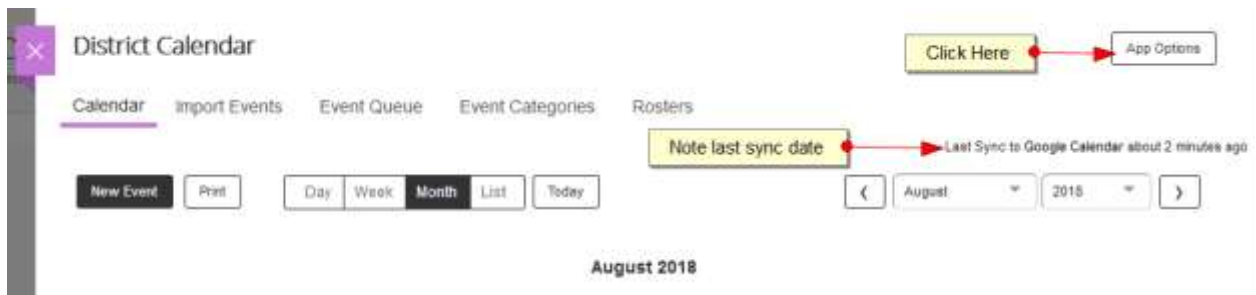
On your site, sign in under User Options in the top right corner.

Navigate to your calendar page and click the Edit Page button in the top right corner.

In site manager click the gray pencil icon on the Calendar App.

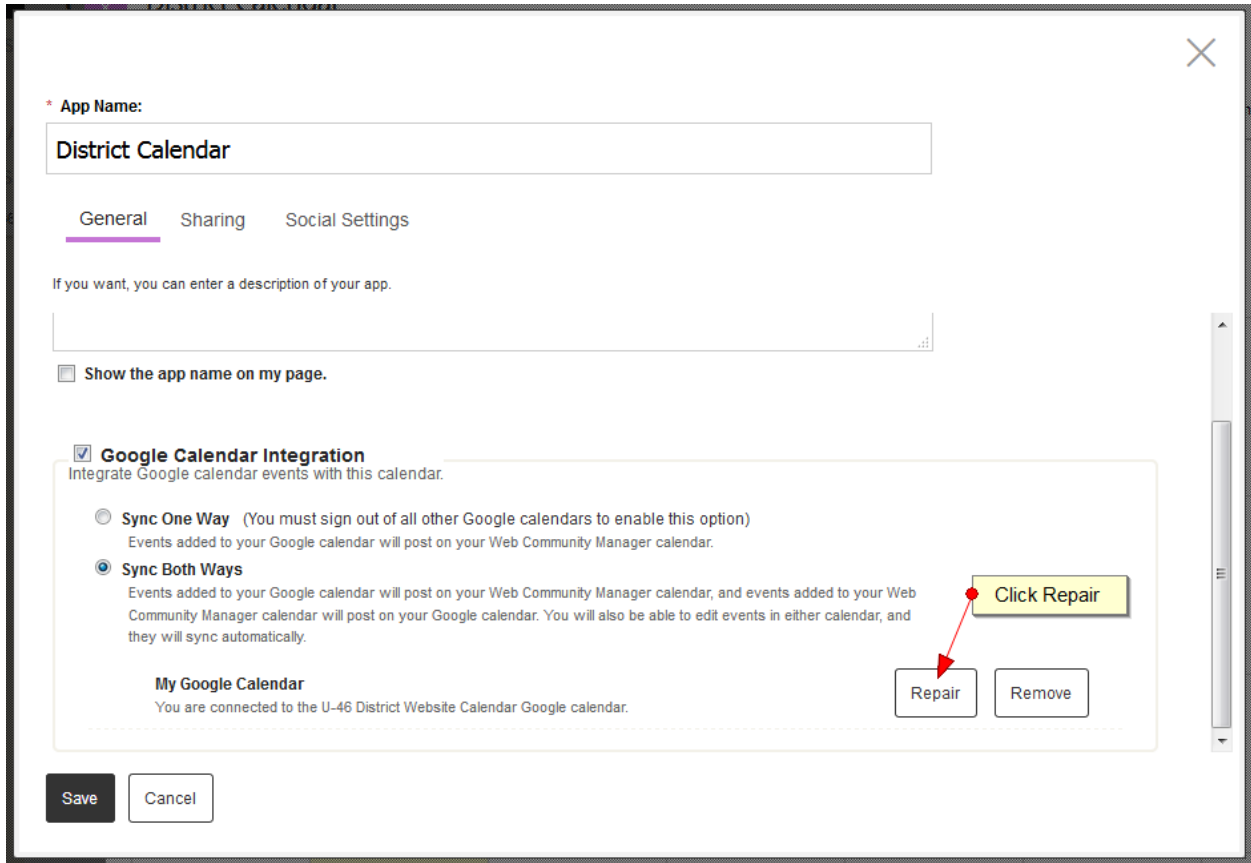


Next click the App Options button in the top right corner. Note the last sync date.



Blackboard SchoolWires Google Calendar Sync Repair Instructions

Scroll down to the Google Calendar Integration area and click the Repair button.



* App Name:
District Calendar

General Sharing Social Settings

If you want, you can enter a description of your app.

Show the app name on my page.

Google Calendar Integration
Integrate Google calendar events with this calendar.

Sync One Way (You must sign out of all other Google calendars to enable this option)
Events added to your Google calendar will post on your Web Community Manager calendar.

Sync Both Ways
Events added to your Google calendar will post on your Web Community Manager calendar, and events added to your Web Community Manager calendar will post on your Google calendar. You will also be able to edit events in either calendar, and they will sync automatically.

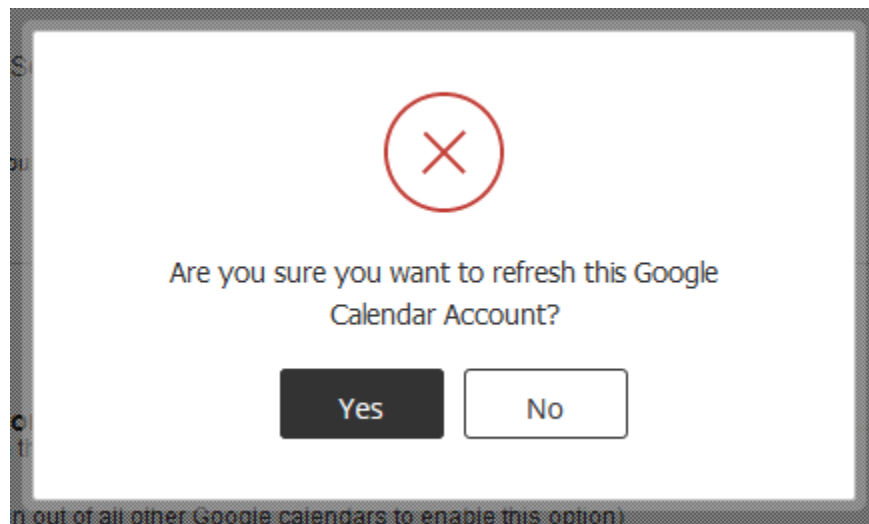
My Google Calendar
You are connected to the U-46 District Website Calendar Google calendar.

Repair Remove

Click Repair

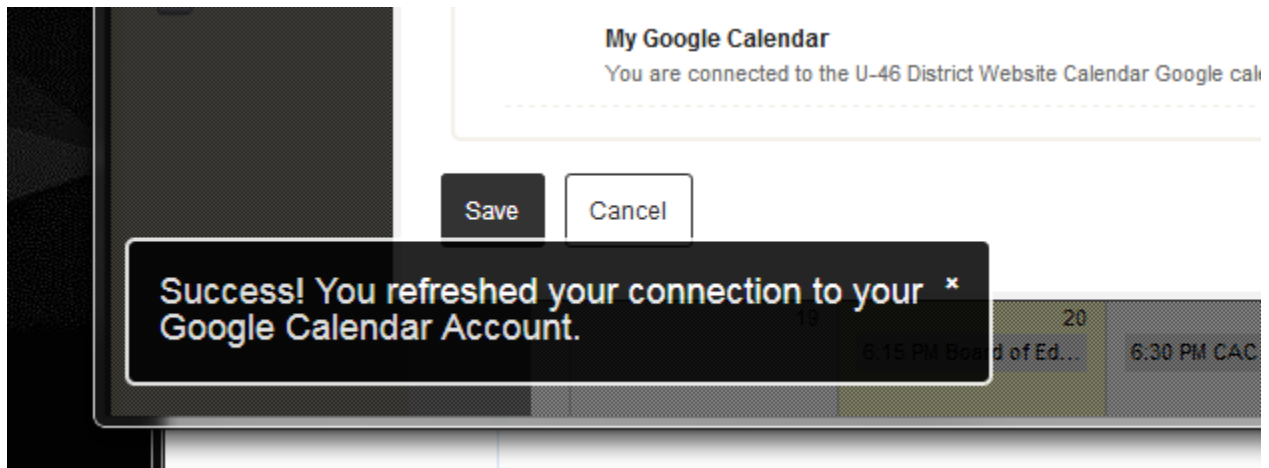
Save Cancel

Click "Yes" on the confirmation pop-up.



Blackboard SchoolWires Google Calendar Sync Repair Instructions

It may take a few seconds but a success message should appear in the lower left corner of your browser.



Click Cancel to exit the calendar app options.