



School District U-46
Information Services
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Tony Sanders, Chief Executive Officer

U-46.org

Date: May 8th, 2019

To: School District U-46 High School Principals

Via: Email and Text message

Subject: 1:1 Chromebook Collection from seniors

Dear High School Principals,

At the beginning of the 2018-2019 school year U-46 provided a Chromebook with a charger to all high school students. For the summer of 2019, students who have been assigned a Chromebook will be allowed to bring the computer home for the duration of the summer break. Students who are seniors during the 2018-2019 school year will return their Chromebook prior to graduation, same as they do with textbooks and other district-owned school supplies.

Chromebooks will be inspected by an Information Services technician upon return to verify the integrity of the device. If a Chromebook or charger are missing or damaged beyond repair, the student will be charged the cost of the replacement. U-46 has no plans to allow departing seniors to purchase their Chromebooks, therefore all devices must be returned prior to graduation. If devices are not returned, or if fines are unpaid, the student's records will be withheld until the device or payment is received.

If a student does not want to keep their Chromebook and charger over the summer, they may return them on the last day of school. All Chromebooks being returned will have their data erased and will be physically cleaned by the Information Services team before being distributed to other 1:1 students for the 2019-2020 school year. When the student is issued a Chromebook on their return for the 2019-2020 school year, they will not receive the same device they used during the 2018-2019 school year.

Students who leave the district over the summer must return their Chromebook and charger prior to their departure. Should a device not be returned, it will be remotely disabled, rendering it unusable without being re-enabled by the U-46 Information Services Department. If equipment is not returned or is returned damaged, the student will be charged for the replacement cost and their records will be withheld until device or payment is received.

The Information Services Department will continue providing communications on different topics related to our 1:1 program.

For more information about the District's one-to-one overall program, please visit <https://www.u-46.org/Page/12800>.

Best Regards,

Laura Macias
Information Services Director