

**School District U-46**  
Elgin, Illinois

November 18, 2024

**The video of the November 18, 2024 meeting can be found here:**  
[November 18, 2024 BOE Meeting](#)

The Regular Meeting of the Board of Education was called to order at 6:02 p.m. at the Educational Services Center, 355 East Chicago Avenue, Elgin, Illinois. The following Board Members answered roll call: Sue Kerr, Samreen Khan, Dawn Martin, Veronica Noland, Chanda Schwartz, Kate Thommes, and Melissa Owens.

President Owens requested a motion to move into Closed Session to discuss individual student disciplinary matters; pending, probable or imminent litigation; the appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public, or legal counsel for the public body; the purchase or lease of real property for the use of the School Board; the setting of a price for the sale or lease of real property owned by the School Board; an internal audit, control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews; collective negotiating matters between the School Board and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; review of Closed Session Minutes; and individual student matters.

The motion was made at 6:03 p.m. by Ms. Noland, second by Ms. Martin. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

A motion was made at 6:37 p.m. by Ms. Thommes, second by Ms. Martin, to recess. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

A motion was made by Ms. Noland, second by Ms. Thommes, to end the recess. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

A motion was made at 6:55 p.m. by Ms. Noland, second by Ms. Thommes to reconvene into open session. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

Present for the business session were Board members Sue Kerr, Samreen Khan, Dawn Martin, Veronica Noland, Chanda Schwartz, Kate Thommes, Melissa Owens, Superintendent, Dr. Suzanne Johnson, and Chief Legal Officer, Trisha Olson. The following were also present at the District's, central office: Celia Banks, Tracey Jakaitis, Mary Juvingo, Brian Lindholm, Griselda

Pirtle, Matt Raimondi, Doreen Roberts, Dr. Leatrice Satterwhite, Brian Tennison, Dr. Ann Williams, Dr. Frank Williams, and Jim Wolf.

President Owens led the recitation of the Pledge of Allegiance.

1. Accent on Achievement - Dr. Johnson

A. American Education Week and Education Support Professionals Day

In recognition of American Education Week, November 18-22, 2024, a Proclamation of Appreciation was presented to the Elgin Teachers Association (ETA). ETA Vice President Scott Sternal and members of the ETA Bargaining Team are in attendance to accept the Proclamation of Appreciation.

In recognition of National Education Support Professionals Day, November 20, 2024, annually falling on the Wednesday of American Education Week, a Proclamation of Appreciation was also be presented to Lorie Estanislao and Shelby Avina on behalf of the support unions. Each day our teachers and support staff play an important role in the lives of nearly 34,000 students in School District U-46. We appreciate your hard work and thank you for your dedication.

2. Strategic Plan Report - Dr. Johnson (Board Policy 2:20 - Powers and Duties of the Board of Education; Indemnification)

A. Facility Planning Update

Brian Lindholm, Chief of Staff, and Dr. Ann Williams, Deputy Superintendent of Operations, presented to the Board of Education an update on facility planning. The presentation included a construction update on the middle school project, an update on middle school transition, the naming of the new middle school, a special Board meeting to be held on December 9, 2024, and Unite U46 next steps.

3. PUBLIC HEARING - 2024 Tax Levy (Board Policy 4:30 - Revenue and Investments)

A. Opening of Public Hearing

The Hearing was opened by a simple declaration by the Board President.

As required in the Truth-In-Taxation Act, a Public Hearing must be held by a public body when the proposed levy exceeds 105% of the previous year's actual extension. As required by the Act, notice of the Public Hearing was published in local newspapers in each of the three counties of our District. Dr. Ann Williams, Deputy Superintendent of Operations, and Dr. Frank Williams, Assistant Superintendent of Finance, reviewed the proposed tax levies and were available for questions.

B. Comments from the Public

There were no public comments.

C. Close of Public Hearing

The Hearing was closed by a simple declaration by the Board of Education President.

4. Comments from the Audience - Ms. Owens

A. Public Comments

Matthew Punnoose, asked that U-46 makes the Magnet Academies more equitable and move away from the lottery-based system. He made several requests through the Freedom of Information Act and requested that the Board conduct a survey of U-46 teachers.

Paul Trybul, via Zoom, discussed the copier proposal and the results relating to Marco Technologies.

Ellen Smith, retired teacher, spoke of the Ignite program. She stated that the most qualified students are not being accepted due to the lower qualifications and the lottery system.

Scott Duxbury, parent of a Centennial student via Zoom, expressed support for Matthew Placer and requested his reinstatement as principal at Centennial Elementary School.

5. Other Business - Board Member and Superintendent Update, If Necessary

A. Additional Information

Dr. Johnson thanked Gail Borden Library and the Veterans that helped the District celebrate Veterans Day in schools.

B. FOIA Requests – 5

Dr. Johnson stated that there were five Freedom of Information Act requests, which would be available on BoardDocs and the District's website.

C. Report to Membership - 2024 IASB Delegate Assembly

The Board of Education discussed the November 23, 2024 Delegate Assembly and how to advise the School District U-46 Board Delegate who will be representing the Board of Education at the 91st Annual Conference. After receiving more

information, it was decided that the District will not support the EBF Authorized Charter School Funding resolution.

D. November 18, 2024, Finance Committee Meeting Overview

Dr. Ann Williams, Deputy Superintendent of Operations, Dr. Frank Williams, Assistant Superintendent of Finance, and Elizabeth Hennessy, Managing Director of Raymond James, discussed with the Board of Education the Finance Committee Meeting held prior to the regularly scheduled Board Meeting.

6. Consent Agenda - Dr. Johnson

- A. Personnel Report and Workers' Compensation Cases
- B. Minutes of Board Meetings August 19, 2024 & September 9, 2024
- C. Termination of Deandre Milan – Student Success Advocate
- D. Termination of Dale Tetrev – Bus Driver
- E. Bid - Plant Operations - HVAC Filters
- F. Proposal - Information Services – Copiers
- G. Proposal - School Safety - Elementary Network Two-Way Radio Replacements
- H. Contract - Post-Secondary Success – SkillsUSA
- I. Contract Renewal - Specialized Student Services - 5Star Interpreting
- J. Contract Renewal - Post-Secondary Success - Universal Production Music
- K. Contract Renewal - Curriculum and Instruction – EdPuzzle
- L. Contract Renewal - Plant Operations - Snow Removal

Motion by Ms. Noland, second by Ms. Martin, to amend the Consent Agenda and remove Item F - Proposal - Information Services – Copiers from the consent agenda and include it as a new Discussion Action item. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

Motion by Ms. Noland, second by Ms. Thommes, to approve the Consent Agenda as amended. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

7. Discussion/Action - Dr. Johnson

A. Itemized Bills - November 18, 2024

Dr. Frank Williams, Assistant Superintendent of Finance, responded to questions from the Board of Education. Administration recommended the Board of Education approve the List of Bills in the amount of \$34,760,206.73.

Motion by Ms. Noland, second by Ms. Martin, to approve the Itemized Bills in the amount of \$34,760,206.73. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms.

Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

#### B. Board Policy Updates

Trisha Olson, Chief Legal Officer, presented proposed changes to the following Board policies in the Board Policy Committee Meeting on November 4, 2024. Administration recommended adoption of the proposed changes.

IASB PRESS Issue 116 Updates:

2:260	Uniform Grievance Procedure
2:265	Title IX Grievance Procedure
5:100	Staff Development Program
7:20	Harassment of Students Prohibited
7:185	Teen Dating Violence Prohibited

Motion by Ms. Noland, second by Ms. Thommes, to approve Board policies from the Board Policy Committee Meeting on November 4, 2024 as detailed by IASB Press Issue 116. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

#### C. Minutes of Board Committee Meetings

The following Board Committee Meeting Minutes were presented for review:

- September 9, 2024 Board of Education Finance Committee Meeting
- October 7, 2024 Board of Education Community Relations Committee Meeting

Administration recommended the Board of Education accept the minutes.

Motion by Ms. Kerr, second by Ms. Noland, to accept the minutes of the September 9, 2024 Board of Education Finance Committee Meeting and the October 7, 2024 Board of Education Community Relations Committee Meeting. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

#### D. Bid - Plant Operations - Snow Removal Services

Dr. Ann Williams, Deputy Superintendent of Operations, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended award to the lowest responsible bidders, Apex Landscaping, Inc. and Mark 1 Landscape, in the total amount of \$79,779.40, and requested authorization for District administration to execute related documents.

This expenditure was charged to the Operations and Maintenance Fund. The cost is included in the budget for the 2024-2025 fiscal year.

Motion by Ms. Noland, second by Ms. Schwartz, to approve the lowest responsible bidders, Apex Landscaping, Inc. and Mark 1 Landscape, in the total amount of \$79,779.40. Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

E. Proposal - Plant Operations - Ellis Middle School Emergency Abatement and Domestic Pipe Repair

Dr. Ann Williams, Deputy Superintendent of Operations, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended approval of the proposal from Weaver Consultants Group in the amount of \$42,655.00, and requested authorization for District administration to execute related documents. This expenditure was charged to the Operations and Maintenance Fund.

Motion by Ms. Noland, second by Ms. Kerr, to approve proposal from Weaver Consultants Group in the amount of \$42,655.00.

Ms. Kerr asked if the project is complete. Dr. Ann Williams responded that the project is not complete but is expected to move quickly.

Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

F. Proposal - Information Services – Copiers

Dr. Ann Williams, Deputy Superintendent of Operations, and Jim Wolf, Director of Information Services, were available to respond to questions from the Board of Education.

Motion by Ms. Noland, second by Ms. Martin, to approve the proposal from ProvenIT, Inc. in the amount of \$127,725.36 annually for a total cost of \$638,626.80 over five years.

Dr. Williams explained the process for recommending ProvenIT. Ms. Kerr asked if the only difference in bids was experience and references. Mr. Wolf responded that there were some negative experiences with Marco Technologies regarding the PaperCut Software and ProvenIT had more references in line with the District.

Upon roll call yes votes: Ms. Kerr, Ms. Khan, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 7-0.

8. Other Business - Dr. Johnson

A. June Financial Report

Dr. Frank Williams, Assistant Superintendent of Finance, reviewed the Financial Report and was available to respond to questions from the Board of Education.

Ms. Noland left the meeting at 8:45 p.m. and returned at 8:48 p.m.

B. Secondary Schools Financial Report for the Fourth Quarter

Dr. Frank Williams, Assistant Superintendent of Finance, reviewed the Secondary Schools Quarterly Financial Report and was available to respond to any questions from the Board of Education.

C. Investment Report for the First Quarter

Dr. Frank Williams, Assistant Superintendent of Finance, presented the Investment Report for the first quarter and was available to respond to questions from the Board of Education.

9. Work Session - Dr. Johnson

A. Elementary Health Curriculum Proposal

Celia Banks, Director of Curriculum and Instruction, Tracey Jakaitis, Student Wellness Coordinator, and Mary Juvingo, Student Wellness Teacher Leader, provided the Board of Education with information relating to the Elementary Health Curriculum Proposal.

10. Work Session – Resolutions

A. Resolution Providing for the Issue of Bonds not to Exceed \$60,000,000 General Obligation School Bonds of School District Number 46, Kane, Cook, and DuPage Counties, Illinois, for the Purpose of Paying Certain Costs of Those Capital Projects Approved by Referendum at the April 4, 2023, Consolidated Election, Providing for the Levy of a Direct Annual Tax Sufficient to pay the Principal and Interest on said Bonds, and Authorizing the Proposed Sale of said Bonds to the Purchaser Thereof

Dr. Ann Williams, Deputy Superintendent Operations, and Elizabeth Hennessy, Managing Director of Raymond James, were available to respond to questions from

the Board of Education. Administration recommended the Board of Education adopt the Resolution Providing for the Issuance of General Obligation School Bonds not to exceed \$60,000,000 for the purpose of funding Capital Projects approved by referendum.

11. Work Session - 2024 Tax Levy (Board Policy 4:30 - Revenue and Investments)

A. Estimate of 2024 Tax Levy

Dr. Ann Williams, Deputy Superintendent of Operations, and Dr. Frank Williams, Assistant Superintendent of Finance, reviewed the Estimate of the 2024 Tax Levy on November 4, 2024.

B. Truth in Taxation Certificate

Dr. Ann Williams, Deputy Superintendent of Operations, and Dr. Frank Williams, Assistant Superintendent of Finance, reviewed the Truth in Taxation Certificate and were available to respond to questions from the Board of Education. Administration recommended adoption of the Truth in Taxation Certificate.

C. Certificate of Tax Levy

Dr. Ann Williams, Deputy Superintendent of Operations, and Dr. Frank Williams, Assistant Superintendent of Finance, presented the Certificate of Tax Levy and were available to respond to questions from the Board of Education. The certificate is the final draft of the levy amounts that will be filed with the county clerks. This Certificate must be filed by the last Tuesday in December. Administration recommended the Board of Education adopt the Certificate of Tax Levy.

D. Resolution Authorizing the Adoption of the Certificate of Tax Levy

Dr. Ann Williams, Deputy Superintendent of Operations, and Dr. Frank Williams, Assistant Superintendent of Finance, reviewed the Resolution Authorizing the Adoption of the Certificate of Tax Levy and respond to questions from the Board of Education. The Certificate of Tax Levy and the Resolution Authorizing the Adoption of the Certificate of Tax Levy are being presented and adoption will be requested on December 16, 2024. Administration recommended adoption of the proposed levy resolution.

12. Work Session - Bids/Proposals (Board Policy 4:60 - Purchases and Contracts)

Ms. Khan left the meeting at 9:04 p.m.

A. Proposal - Plant Operations - Sycamore Trails Elementary School HVAC Project

Dr. Ann Williams, Deputy Superintendent of Operations, presented the proposal summary and was available to respond to questions from the Board of Education.

Administration recommended approval of the proposal from Trane Commercial HVAC in the amount of \$4,423,420.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Operations and Maintenance Fund and Health Life Safety Fund. The cost will be included in the budget for the 2024-2025 fiscal year.

B. Proposal - School Accountability - Creekside Elementary School Needs Assessment

Brian Tennison, Assistant Superintendent of Teaching and Learning, and Matt Raimondi, Director of Assessment, Accountability, and Student Success, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended approval of the proposal from the American Institutes for Research in the amount of \$38,602.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. The cost will be included in the budget for the 2024-2025 fiscal year.

13. Work Session - Contracts Over \$35,000.00 (Board Policy 4:60 - Purchases and Contracts)

A. Contract Renewal - Multilingual and Multicultural Education Department - Ready, Set, Go! Continental

Dr. Leatrice Satterwhite, Assistant Superintendent of Equity and Innovation, and Griselda Pirtle, Director of Multilingual and Multicultural Education Department, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended approval of the contract renewal with Continental Press, Inc., in the amount of \$7,394.40, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. This cost is included in the budget for the 2024-2025 fiscal year.

B. Contract Renewal - Curriculum and Instruction - Career and Technical Education CoSpaces Edu

Brian Tennison, Assistant Superintendent of Teaching and Learning, Celia Banks, Director of Curriculum and Instruction, and Doreen Roberts, Coordinator of Career and Technical Education, presented the proposal summary and was available to respond to questions from the Board of Education. Administration recommended approval of the contract renewal with CoSpaces Edu, in the amount of \$4,556.25, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. This cost is included in the budget for the 2024-2025 fiscal year.

C. Contract Renewal - Multilingual and Multicultural Education Department - Roosevelt University Dual Language Teacher Leadership Program, Cohort VII

Dr. Leatrice Satterwhite, Assistant Superintendent of Equity and Innovation, and Griselda Pirtle, Director of Multilingual and Multicultural Education, presented the proposal summary and were available to respond to questions from the Board of Education. Administration recommended approval of the contract renewal with Roosevelt University in the amount of \$222,750.00, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund. This cost is included in the budget for the 2024-2025 and 2025-2026 fiscal years.

14. Adjournment - Ms. Owens

Motion by Ms. Noland, second by Ms. Thommes, to adjourn the Board meeting of November 18, 2024, at 9:09 p.m. Upon roll call yes votes: Ms. Kerr, Ms. Martin, Ms. Noland, Ms. Schwartz, Ms. Thommes, and President Owens. No votes 0. The motion was carried by a vote of 6-0.

Approved this 27th day of January, 2025.

  
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President

  
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Secretary