

## **School District U-46**

Elgin, Illinois

August 17, 2015

The regular meeting of the Board of Education was called to order at 7:02 p.m., at the Educational Services Center, 355 East Chicago Street, Elgin, Illinois. The following Board Members answered roll call: Phil Costello, Traci O'Neal Ellis, Cody Holt, Sue Kerr, Veronica Noland, Jeanette Ward, and Donna Smith. Student Board Member Allison Holloway was also present. Chief Executive Officer Tony Sanders and the following Administrators were in attendance: Jeff King, Miguel Rodriguez, Steve Burger, Dr. Suzanne Johnson, Melanie Meidel, Ron Raglin, Dr. Terri Lozier, Dr. Ushma Shah, Christopher Allen, Dale Burnidge, Randy Ellison, Mary Fergus, John Heiderscheidt, Bruce Phelps, Sue Smith, Rickey Sparks, and Craig Williams. Media representatives Madhu Krishnamurthy of the Daily Herald and Seth Hancock of the Examiner were also present, as well as other Administrators, guests, and visitors.

1. Call to Order – Mrs. Smith

A. Roll Call

B. Pledge of Allegiance

Ms. Holloway led the Pledge of Allegiance to the Flag.

A moment of silence was held in honor of Amy Prickett, an employee of the U-46 Transportation Department.

2. Accent on Achievement

Retained Agenda Item.

3. 2015-2016 School District U-46 Budget Presentation

A. Budget Information

Mr. King, Chief Operations Officer/Chief School Business Official, and Mr. Burnidge, Director of Financial Operations, presented the FY 2016 School District U-46 Budget. Property tax revenue can grow at the rate of inflation plus revenue from new construction. The local revenue outlook included: For FY 2016, the property tax revenue will increase \$1.7 million from the tax year 2014 levy, with no projected increase from the tax year 2015 levy. The Consumer Price Index (CPI) showed a lower inflation rate for the fourth straight calendar year. The CPI for 2014 is 0.8%, down from 1.5% in 2013, 1.7% in 2012 and 3.0% in 2011. The State revenue outlook included: General State Aid estimated allocation is going to be reduced by 8% or \$9.8 million. Last year, the reduction was 13% or \$14.3 million. The total allocation is higher due to the change in the proration and the lower Equalized Assessed Valuation. For categorical funding, the District anticipates three quarterly payments. The state paid the fourth quarter from FY2015 in July. However, the overall State budget has not been finalized for FY 2016. The Federal revenue outlook included: Federal grant expenditure reports are reimbursed monthly. Funding levels are \$2.0 million higher than FY2015 due

to the new Early Childhood Expansion grant. The FY 2016 expenditure outlook included: Salary expenditures, such as contractual salary increases for teachers and staff. Leadership will cautiously add back FTE in areas of need and align to the new strategic plan. Employee benefits will include a 5% increase for health insurance. For Capital Outlay, \$13.0 million for building capital projects, \$6.7 million for 87 new buses, and \$5.6 million for computer equipment. Next steps include: The Budget will be on 30-day display beginning Tuesday, August 18, 2015. The budget will also be posted for display on the District's website at [www.u-46.org](http://www.u-46.org). Administration will ask for public feedback on the Budget at the September 14, 2015 Public Hearing, and adoption of the Budget will be requested at the September 28, 2015 Board Meeting.

4. District Improvement Plan Report

A. CEO's Update - Opening of Schools

Mr. Tony Sanders, Chief Executive Officer, Mr. Steve Burger, Assistant Superintendent for Elementary Schools Instruction & Equity, Dr. Suzanne Johnson, Assistant Superintendent of Teaching and Learning, Mr. Jeff King, Chief Operations Officer, Dr. Terri Lozier, Assistant Superintendent for Secondary Schools Instruction & Equity, Mrs. Melanie Meidel, Assistant Superintendent of Human Resources, Mr. Ron Raglin, Assistant Superintendent for Educational Support Programs and Alignment, and Dr. Ushma Shah, Assistant Superintendent for Elementary Schools Instruction & Equity, provided a report on the opening of schools. School began for teachers and Administrators on August 12, 2015 with District Collaborative Days. August 17, 2015 was opening day for students for the 2015-2016 school year. Administrators visited schools on opening day and reported that there were a lot of staff and volunteers present to assist parents and students with the first day. Many schools had some kind of opening day gathering or celebration welcoming students to school. Every classroom had a qualified, certified teacher present and there were many para-pros present also. Information Services had all the new computers installed and ready for the new school year. Plant Operations and Grounds had all the schools looking great. Business Services and Warehouse had all supplies delivered. Financial Services had registrations and budgets ready. Food Services and Transportation were up and running well.

5. Comments from the Audience

Nicolle Frisone spoke about her concerns with a teacher at Wayne Elementary School. She feels as though this teacher does not follow the curriculum and has questionable values.

Jay Langfelder spoke about his concerns with the 2015-2016 budget. He feels that the District does not know how much funds it will get from the State and how that will effect tax payers. He asks that the Board please look at every line item on the budget.

6. Consent Agenda

- A. Minutes of Board Meeting – August 3, 2015
- B. Itemized Bills – August 17, 2015
- C. Personnel Report and Workers' Compensation Cases – August 17, 2015
- D. Resolution Adopting Northern Kane County Regional Vocational System (NKCRVS) Budget for 2015/2016
- E. Change Order - ESC - North Wing Security - #1 Final
- F. Contract - Teaching & Learning - CogAT - 1-Year Renewal
- G. Contract - Teaching & Learning - Northwest Education Association MAP- 1-Year Renewal
- H. Contract - Financial Operations - WorkForce Software

Motion by Ms. Noland, second by Mrs. O'Neal Ellis, to approve the Consent Agenda items A, B, C, D, E, F, G, and H as presented. Upon roll call, yes votes: Mr. Costello, Mrs. O'Neal Ellis, Mr. Holt, Ms. Kerr, Ms. Noland, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.

7. Discussion/Action

Retained Agenda Item.

8. Other Business - Board Member and CEO Update, If Necessary

Mr. Holt reported that this morning on his way to work he saw several Elgin police officers out monitoring speed zones and ensuring the safety of the students and wanted to thank them.

Mrs. Ward wanted to commend the Transportation Department for a job well done today. She also asked about the policy regarding the use of P-Cards for personal use and the reviewing of the P-Card charges. Mrs. Ward also asked if someone could explain the reason for registration fees for the benefit of the public.

Mr. Sanders reported that P-Cards had been used accidentally for personal items, but the purchases were reimbursed from the employee. The use of P-Cards for personal use is not allowed. He also stated that Cabinet members review all the purchases of those who report to them and the P-Card procedures have been provided to all Administrators.

Mr. King explained that registration fees are mostly used to supplement the costs of classroom materials, such as textbooks, resources, and technology.

9. Other Business - CAC Update

Melissa Owens reported that CAC has two planning sessions in August to plan for committees and meeting topics. So far, the topics for CAC meetings will be boundary changes, bullying, round table, curriculum, and dual language. The orientation meeting will be on September 11, 2015.

Roger Wallace reported that the E&F Committee supports the scenarios that were presented at the last meeting. Public meetings will be held next. The final recommendation should be brought to the Board in December.

10. Other Business - Individual Student Matters, If Necessary  
Retained Agenda Item.
11. Other Business - Employee Matters, If Necessary  
Retained Agenda Item.
12. Other Business – Mr. Sanders  
Retained Agenda Item.
13. Work Session Items – Mr. Sanders  
Retained Agenda Item.
14. Work Session – Bids/Proposals
  - A. Bid - Information Services - Computer Equipment Configuration  
Mr. Sparks, Director of Business Services, and Mr. Williams, Director of Information Services, presented the bid. Administration recommended award of the low bid meeting specifications to Heartland Business Systems for the sum of \$131,800.00. This expenditure will be charged to the Education Fund.
15. Work Session - Contracts over \$25,000.00
  - A. Contract - Information Services - SirsiDynix Library Management Software - 1-Year Renewal  
Mr. Sparks, Director of Business Services, and Mr. Williams, Director of Information Services, presented the contract proposal. Administration recommended approval of a one-year contract renewal with SirsiDynix Library Management Software for a total cost of \$88,043.64 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund.
  - B. Contract - Human Resources - Matrix Absence Management - 2-Year Renewal  
Mr. Sparks, Director of Business Services, and Mrs. Berg, Coordinator of Employee Benefits, presented the contract proposal. Administration recommended approval of a two-year contract renewal with Matrix Absence Management for an amount of \$1.34 per employee per month, and requested authorization for District administration to execute related documents. This expenditure will be charged to the Education Fund.

There is an error on the calculation tally sheet. The total should be \$81,332.64. This proposal will be brought back as a Discussion/Action item at the next Board of Education meeting with a corrected tally sheet.

C. Contract - Support Programs & Alignment - Professional Development & Systems Support Services - 1-Year Contract

Mr. Sparks, Director of Business Services, Mr. Raglin, Assistant Superintendent of Support Programs and Alignment, and Ms. Smith, Coordinator of Multi-Tiered Systems of Support (MTSS), presented the contract proposal. Administration recommended approval of a one-year contract with Systems of Support for Educational Outcomes, Inc. and Strategic Educational Intervention, Inc. for a total cost of \$100,000.00 and requested authorization for District administration to execute related documents. This expenditure will be charged to the Continuous Early Intervention Services (CEIS) portion of the IDEA Grant.

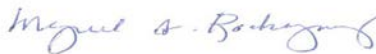
16. Adjournment

Motion by Ms. Kerr, second by Mrs. Ward, to adjourn the Regular Board Meeting of August 17, 2015 at 8:24 p.m. Upon roll call, yes votes: Mr. Costello, Mrs. O'Neal Ellis, Mr. Holt, Ms. Kerr, Ms. Noland, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.

Approved this 14<sup>th</sup> day of September, 2015.



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President



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Secretary