

### SCHOOL DISTRICT U-46

FULL COMMITTEE

PROFESSIONAL DEVELOPMENT COMMITTEE
FEBRUARY 4, 2021
4:15 PM
ONLINE (ZOOM)

**M**INUTES

- I. Open Meeting (4:15 4:20)
  - A. Check-In/Introductions (Peggy)
  - B. Today's Minute Taker: Mary Huizenga
  - C. Approval of January 2021 minutes
  - D. Today's Slide Presentation
  - E. Zoom Report for Attendance
  - F. Poll Report for Budget, Minutes, PD update confirmation
- II. Budget and Department Updates (4:20 4:25)
  - A. 2020-2021 SY Budget
    - 1. Currently available: \$34,739
    - 2. Feedback/Comments from Conference Attendees none provided at this time
      - a) 1 application to score today.
  - B. Department PD Updates
    - 1. Please review the document, it will be included in the summary email tomorrow for you to share with your staff.

When you have finished reviewing the Minutes, the Budget and the PD Update documents - please fill out the poll to acknowledge that you read and accept these documents! (Please note any suggested revisions in the chat)

#### III. New Business

- A. Full Committee Work
  - 1. Feedback on Calendar for 21-22 SY (4:25 4:35)
    - a) Josh Carpenter presented the 21-22 Calendar. We looked specifically at the professional development days, how they are laid out and how they are specified.
    - b) 4 PPD, 2, DCD, 2 SIP
    - c) Last year we had 5 remote days for learning, this year we have 5 days of remote learning. If we do get remote days next year, it will need to be revised.
    - d) Jamboard for feedback closed for feedback
    - e) Put dots on the days you would prefer for the different days.
    - f) Fill out the next 2 pages with thoughts and suggestions.
    - g) We will come back to this and it will be available until tonight for you to change/write/suggest.
    - h) We are not taking this back to our schools.



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- i) Parent Conferences will be in October.
- 2. PD Subs for rest of 2020-2021 SY (4:35 4:45)
  - a) Announcement: Based on a sub shortage, we will not pay or allow subs this year for coverage during conferences you might attend.
- 3. Pre-Approval Committee Survey (4:45 4:55)
  - a) This sub committee would like to have your input for conferences that could be considered for pre approval.
  - b) We will work on details for our vetting process through your suggestions.
  - c) The screener is going to be used in the future to vet future conferences
  - d) The pre approved list is to help expedite the application process.
- 4. PD Survey Feedback Request (4:55 5:05)
  - a) Sample of survey
  - b) Celia presented a PD survey to help inform offerings presented. They would like feedback on the items in the survey.
  - c) If there is something not in the survey we would like to know that too.
  - d) Please enter suggestions on the Jamboard: Green for what's working, Yellow for what changes are needed, areas for improvement.
  - e) This can hopefully aid our PD offerings for February 26. As they get feedback from teachers it will help create a productive PD.
  - f) The committee was given 5 minutes for initial feedback. The survey will be up until Friday for other input.
  - g) Jamboard for feedback Closed for feedback
- B. Subcommittee Work (5:05 end)
  - 1. Subcommittee Documents and Members
    - a) If you don't see your name please add it to the document
    - b) Look back at the objectives, decide what you can complete today.
    - c) After your groups has met your goal, please add a Post it to the February report
    - d) We did not come back to the large group. large group.
    - e) Exit ticket is below.



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## 2. February Exit Ticket

- IV. Next Steps
  - A. Report Out at Building Email sent by 2/9-2/10
  - B. Next Meeting: March 4, 2021