



SCHOOL DISTRICT U-46  
FULL COMMITTEE  
PROFESSIONAL DEVELOPMENT COMMITTEE  
OCTOBER 3, 2019  
4:00 P.M.  
ELGIN HIGH SCHOOL LIBRARY  
MINUTES

- I. Open Meeting (4:00 - 4:10)
  - A. Check-In/Introductions (Peggy)
  - B. Today's Minute Taker: Mary Huizenga
  - C. Approval of [September 2019 minutes](#)
    1. **Application has been updated to reflect 2 days for subs.**
    2. **It was suggested we link attendance at meetings to the minutes. This will be done.**
  - D. Today's Slide Presentation
  - E. [Attendance Sheet](#) with signatures
- II. Budget 2018-2019 (4:10 - 4:15)
  - A. PD Committee Budget 2019 - 2020(Josh)
  - B. We have approved \$24,439 (**At this rate we might be out of money by the end of 2019. Good to let your building know this so they get applications in soon.**)
    1. 25 Individual - \$13,676
    2. 3 Site-Based - \$10,763
- III. New Business (4:15 - 5:20)
  - A. Curriculum Review
    1. Module C & D for HS PE Courses (Walking for Wellness, Strength & Performance, Team Sports, Coaching & Officiating, Functional Fitness.) - Tracey Jakaitis
      - a) Materials
      - b) Feedback/Suggestions **Positive feedback!**
  - B. Scoring Applications Updates (Heather)
    1. **Calendars/days of the week provided**
    2. **Cost NOT part of rubric**
    3. **Information about conference included**
    4. **Conference must connect to teaching assignment, strategic plan and either TAP or SIP**
    5. **Pre-approved applications have some points already awarded, please add those into your total.**
  - C. Meeting time update:
    1. **Meetings will be 4 - 5:30.**
    2. **We will always stop to summarize/close meeting at 5:20**
    3. **If you can stay to finish work, great!**
    4. **Some future meetings may need to be scheduled until 6, you will have 2-3 weeks notice.**
    5. **December will be scheduled until 6.**
- IV. Next Steps (5:20 - 5:30)
  - A. Meeting Summary (Peggy) **Exit slips filled out.**



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- B. Report Out at Building/Department
  - 1. You will receive a link to the minutes and a meeting summary email template tomorrow
- C. Next Meeting: November 7, 2019