

# 2020 Annual Board Report - Pandemic Safety - Return to Learn

January 11, 2021

Health Services Supervisor - Jeff Judge  
School Safety and Culture Director - John Heiderscheidt

Available for questions:  
Sheila Downs - Director of Plant Operations  
Bruce Phelps - Senior Business Official  
Jeffrey Prowell- Director of Transportation

# March 2020

Monitoring of the International Situation

Normal monitoring of school attendance

Health Service, School Safety, and  
Operational Departments - focused effort on  
current contagious disease prevention plans

Incident Command started

- Daily situational updates were implemented to keep administration informed

March 3, 2020	
Any suspected COVID19 cases reported today?	
No	
<b>Schools with sick levels above 5% requesting cleaning today</b>	<b>Enrollment N &gt; 50</b>
Independence Pre	7.70%
Sycamore Trails Pre	7.40%
Ottercreek	5.40%
<b>Staff sick levels</b>	
<b>Absent as sick % today</b>	Pending
<b>Absent as sick % last 7 Days</b>	Pending
<b>Schools with unusual staff sick concerns?</b>	No
comments here	
<b>Student sick levels</b>	
<b>Overall sick % today</b>	2.90%
<b>Absent as sick % last 7 Days</b>	3.10%
<b>Schools with any unusual student sick concerns</b>	No
comments here	
<b>Any new guidance?</b>	

[CDC states that Health Departments and Universities should plan for students returning from out of country should stay at home and limit public activities for 14 days from departure.](#)

# April through June

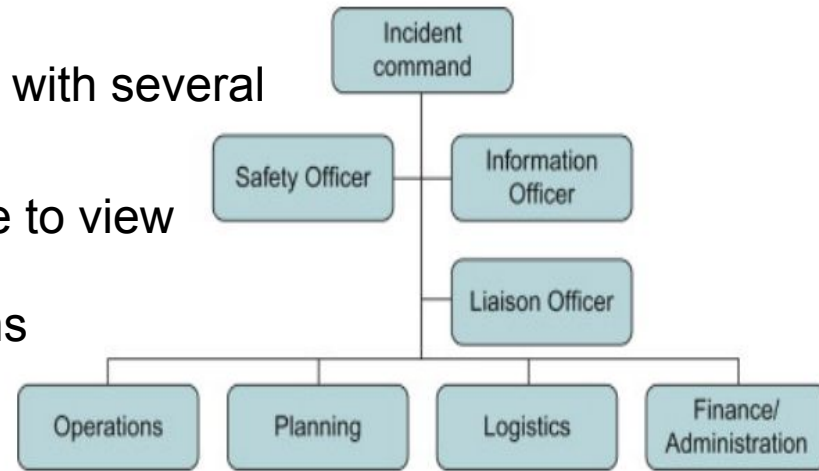
## COVID-19 Continuity of Operations Team

Developing Intranet landing place for all Administrative Procedures

- Administrative Safety Procedures
- Developed one main procedure document with several resources
- Transparently posted for all staff to be able to view

## Incident Management - Continuity of Operations

Safely close out the year, distribute items, feed





## SCHOOL SAFETY & CULTURE

COVID-19 Reporting  
- Suspected or Confirmed  
Cases

COVID-19 Self  
Certification & Safety

COVID-19 -  
Procedures, Resources and  
FAQs

+ What is Resilience

Building Access  
Security Control Office  
(BASCO)

NIMS - Web Based

HOME / DEPARTMENTS & PROGRAMS / SCHOOL SAFETY & CULTURE / COVID-19 - PROCEDURES, RESOURCES AND FAQ

Edit Page

## U-46 Pandemic Procedures and FAQs

### Pandemic Safety Procedures - U-46

Any revisions will only occur once per week and published on Monday morning. The revision will be highlighted each week in yellow highlight.

<https://docs.google.com/document/d/1qaERufhOJKTaalRcpaWjiOfgQjN2ZKLLp4eEpi-miwE/edit?usp=sharing>

### Adequate Housing Survey - Pandemic Safety Focus for 2020-2021

[https://docs.google.com/forms/d/e/1FAIpQLSd86NA29Xi1Cy-qfGIHzpOINwgiCq9F6aNLJQ9AX6WllIviw/viewform?vc=0&c=0&w=1&flr=0&usp=mail\\_form\\_link](https://docs.google.com/forms/d/e/1FAIpQLSd86NA29Xi1Cy-qfGIHzpOINwgiCq9F6aNLJQ9AX6WllIviw/viewform?vc=0&c=0&w=1&flr=0&usp=mail_form_link)

### Scenarios - Improve your team's mitigation, prevention, response and recovery

<https://docs.google.com/document/d/1YyWSPKa4Ei5o9ajq-vguz0eC3rZPl1eWQcQTJG6R0vl/edit?usp=sharing>

## Library of Pandemic Safety Procedures

### Library of Pandemic Safety Procedures and ISBE/CDC links

This is a library of all safety procedures developed during the pandemic.

### U-46 COVID-19 Confirmed/Exposure Case Reporting

~Staff- report suspected exposure/ illness to your supervisor.

~Supervisors- use this link to file a report. **If you have an urgent need or question after hours**, call John Heiderscheidt 847-489-2199. Complete the Disinfection/ Cleaning Additional Request Form as needed.

~COVID-19 reporting is confidential health information. Individual names will not be released.

<https://district.u-46.org/ExposureReporting>

### Disinfection/Cleaning Additional Request Form

Signs needed to close a room or area:

~Sign -NOTICE -This room is temporarily closed- use this sign for a room closure due to a suspected or confirmed case.

~Sign -Quarantine Room -STOP

# Planning for 2020-2021 School Year

Learning Transition Teams - Coordination of operational teams with staff from all areas of the organization.

Continuity of Operations continued.

Safety concerns from the three teams were brought to this team. Continuity of Operations would review suggestions with procedures from the Centers for Disease Control (CDC) and the Illinois Department of Public Health (IDPH). We then collaborated on the language and situations, which lead to the procedure writing for the safest known solution at the time.

Two collaborative safety committees developed:

- **Safety Operational Subcommittee** - from the three Learning Transition teams emerged one subcommittee focused on safety, the Elgin Teachers Association (ETA), and Region 63
- **Safety Council** - The Safety Council focused on pandemic safety

# Learning Transition Teams

Identified:

- Logistical needs
- Supply needs
- Procedural needs

The collaboration with staff on these teams drove decision making and guided us all on what the employees needed to feel safe.

- Training needs
- Supplies and equipment
- Procedural needs to resolve inconsistencies
- Continuous focus for the same employee experience at all school sites

# What was Happening?

- Adequate Housing Survey - Safety Council developed the Adequate Housing process to be strictly pandemic focused. This was completed at all schools by the Building Representative and results were provided to the School Department Committee.
- Scenarios - These were developed in both safety committees to address areas of concern for school teams to practice the procedures.
- Both committees reviewed procedure, wording, and process.
- Training needs and platform were reviewed together:
  - GCN was decided and reviewed collaboratively.
  - 6 courses regarding Pandemic Safety - COVID-19.
  - Scenarios developed for principals to use with their staff based on the Adequate Housing Survey.

# LOGISTICS - Institutionalized Safety Items:

The Business Department has added 19 items to the Distribution Center catalog that specifically are to address the pandemic. Here are some highlights:

- MASKS - Over 2 million masks of different types
- HAND SANITIZER - Several hundred thousand hand sanitizing wipes and bottles
- HANDWASHING- 300 hand washing stations
- GLOVES - 1 million gloves
- FACE SHIELDS - 20,000 face shields
- CLEANER AND DISINFECTANT - 10,000 bottles of surface cleaner/disinfectant
- FLOOR MARKINGS - 9,000 various social distancing floor stickers
- CHROMEBOOKS - 10,761 Chromebook and iPad for remote learning
- WALL SIGNS/DOOR SIGNS - 20,000 signs



# Plant Operations completed the following:

- Created the Top 20 COVID19 Considerations Administrators Guide
- Introduced the Enhanced Cleaning Program
- Rolled out the portable hand washing stations
- Rolled out the Touchpoint Disinfection Guide
- Removed all fabric from classrooms
- Updated our HVAC operation/upgraded the HVAC filters district wide
- Created the socially distanced classroom maps
- Supplied plexiglass for staff interacting directly with the public
- Implemented the Classroom Configuration Guide
- Installed directional signage
- Rolled out a process for quarantine rooms
- Created a COVID cleaning process for suspected and confirmed cases
- Bus disinfection and cleaning supports
- Socially distanced circles for arrival and dismissal
- Worked with the Athletic Directors for the athletic plan
- Cancelled all external rentals
- Worked with Specialized Student Services and ETA to provide support for the return of students

# Ventilation Systems

Air system filters are MERV 11 and MERV 13

Air system handlers are activated longer before and after school

Air filters have routine changes

In rare circumstances, plans are in place to shut down air handlers and change air filters if determined necessary for safety.



MERV 13



MERV 11

# Cleaning

1. Establish a plan with the building custodian to walk the site daily to determine additional cleaning needs or receive cleaning requests from teachers and address COVID issues. The principal or other building administrator should complete these walks with the custodian prior to the arrival of staff and students.
2. If classrooms are not cleaned, call x5060 (Plant Operations' emergency line), so that it's documented and that the custodial coordinators can ensure completion in real time.
  - a. Secondary - There are daytime ABM staff that will be immediately dispatched to take care of it.
  - b. Elementary - The U-46 custodian will clean the room(s) in real time. We also have relief custodians that we can send to assist if it's too much for one custodian to handle.

# Classroom Supplies for Each Classroom

Each classroom was supplied with:

- Sani-Spritz
- Non-Alcohol Hand Sanitizer
- Paper Towels
- Handwashing Station Nearby



# Cleaning:

## Shared Objects

Discourage sharing of items that are difficult to clean or disinfect.

Keep each child's belongings separated from others' and in individually labeled containers, cubbies, or areas.

Ensure adequate supplies to minimize sharing of high-touch materials to the extent possible (e.g., assigning each student their own art supplies, equipment) or limit use of supplies and equipment by one group of children at a time, cleaning and disinfecting between uses.

Avoid sharing electronic devices, toys, books, and other games or learning aids.

Develop a schedule for cleaning of frequently touched surfaces.

Suggested wipe down time examples:

- In the morning before students arrive
- Between use of shared surfaces or objects
- Before and after food service
- Before students return from any breaks
- After students leave for the day
- ABM cleaning services will be cleaning every classroom each night.

# Social Emotional

Presentation around Maslow Before Bloom (collaboration between Specialized Student Services, Tactical Assessment Team, and Multi-Tiered System of Supports (MTSS)) (April 2020)

Collaboration for a Social Emotional Wellness committee: feedback and approval for the Social Emotional Wellness Check-Ins for elementary, middle, and high schools (Spring/Summer 2020)

Collaboration in developing the Refusal/Resistance to Wearing a Face Covering guidance (June 2020)

Threat of harm to self or others

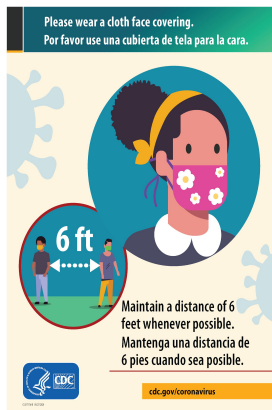
# Assessing Student Needs within Safety Guidelines:

“I would like to note that one of our first steps in terms of the return to our buildings was when we developed summer time testing protocols here at the Educational Service Center (ESC).

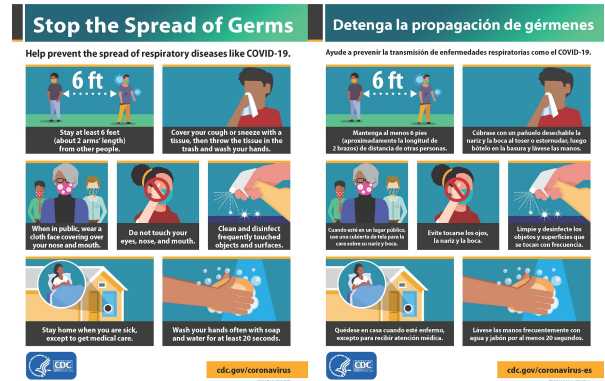
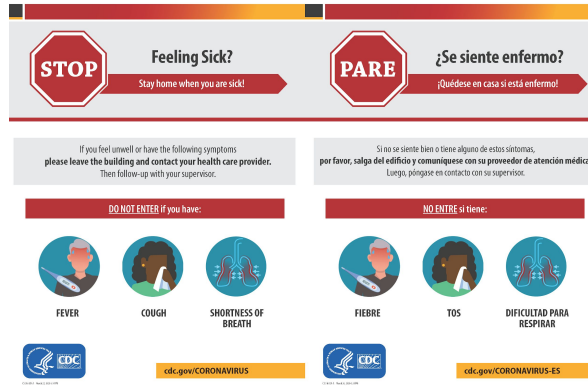
Literally, hundreds of students were tested, for a variety of assessments (particularly English Language Learners (ELL) and Special Education (Sped)).

The Safety Team supported this work in terms of protocols and considerations relative to the safety of our staff, students, and families.”





# Signs







## Open by Appointment Only Abiertos solo con Cita

Thank you



Gracias

Call – (insert your school phone number here)



## Elevator Use During Phases 1 - 4 Uso del ascensor durante las fases 1-4

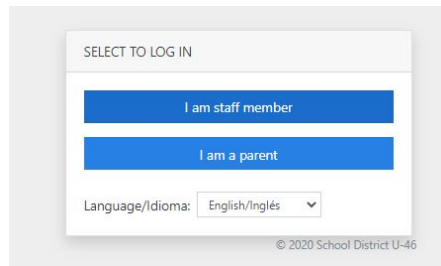
2 Passenger max  
2 pasajeros maximo

Must wear a mask  
Debe usar una mascara



# Significantly Reduce the Likelihood of Exposure

1. Monitor your symptoms



A screenshot of a web form titled "SELECT TO LOG IN". It features two blue buttons: "I am staff member" and "I am a parent". Below these buttons is a dropdown menu labeled "Language/Idioma:" with "English/Inglés" selected. At the bottom right, there is a small copyright notice: "© 2020 School District U-46".

2. Properly wear face coverings



3. Socially distance at least six feet or more between each other



4. Wash your hands frequently

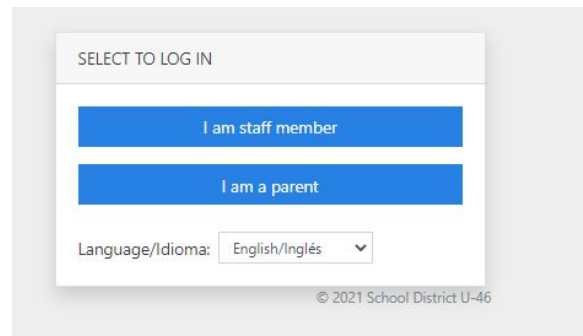


# Safety Depends on You

***Safety during a pandemic means individual focus:***

- *Assume everyone has COVID-19*
- *Monitor your own health and stay home if you're sick*
- *Wear a mask*
- *Stay 6 feet away from each other*
- *Wash your hands frequently*
- *Hold others accountable to your safety expectations*

# Self-Certification

A screenshot of a web interface for self-certification. At the top, it says "SELECT TO LOG IN". Below this are two blue buttons: "I am staff member" and "I am a parent". At the bottom, there is a language selection dropdown menu labeled "Language/Idioma:" with "English/Inglés" selected. A copyright notice "© 2021 School District U-46" is visible at the bottom right of the interface.

SELECT TO LOG IN

I am staff member

I am a parent

Language/Idioma: English/Inglés ▼

© 2021 School District U-46

Click [link](#)

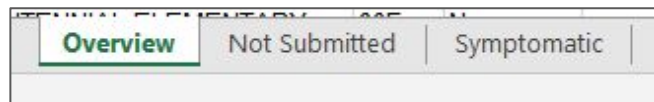
1. Ongoing family and staff communication and reminders. District messaging and site messaging.
2. Administrators review the reports in advance of the start of the school day.
3. Administrators Initiate the process for completion of self-certification for students and staff.
4. Daily site tracking data in the system provides the number of students expected who did not complete the process, who reported symptoms, and who complete the self certification successfully.

# Self-Certify System Data and Follow-Up

Excel document provides all information available in real time

Reports are emailed at designated times for each building

The system has three areas



Data in the system provides efficient methods for contact parents and locating students

	Grade	Submitted	Symptomatic	Household Symptomatic	In-Person Day	Homeroom	Homeroom Teacher	Investigation Open Date	Testing Status	Guardian	Cell Phone	Home Phone	Work Phone	Email
IAL ELEMENTARY	06	N			NO	6TH* HOMEROOM								
IAL ELEMENTARY	00F	N			NO	K* HOMEROOM FUL								
IAL ELEMENTARY	05	N			NO	5TH* HOMEROOM								
IAL ELEMENTARY	03	N			NO	3RD* HOMEROOM								

## **Safety Step No. 2: Cover up.**

**Arrive at your school bus stop and at school wearing a face covering.**

1. Students and staff must properly wear face coverings on school property, in buildings, or on buses
2. Exceptions include - being in a room alone with the door closed, eating and/or drinking
3. Medical contradiction
  - a. Rare - you will be notified
  - b. Even more important to maintain social distancing

## AT LEAST 6 FEET APART

### **Safety Step No. 3: Maintain Social Distance.**

1. Remain at least six feet away from each other
2. Floor markings and signs in our schools help guide students
3. Become comfortable with this practice and familiar with six feet of distance.



**Social Zone**

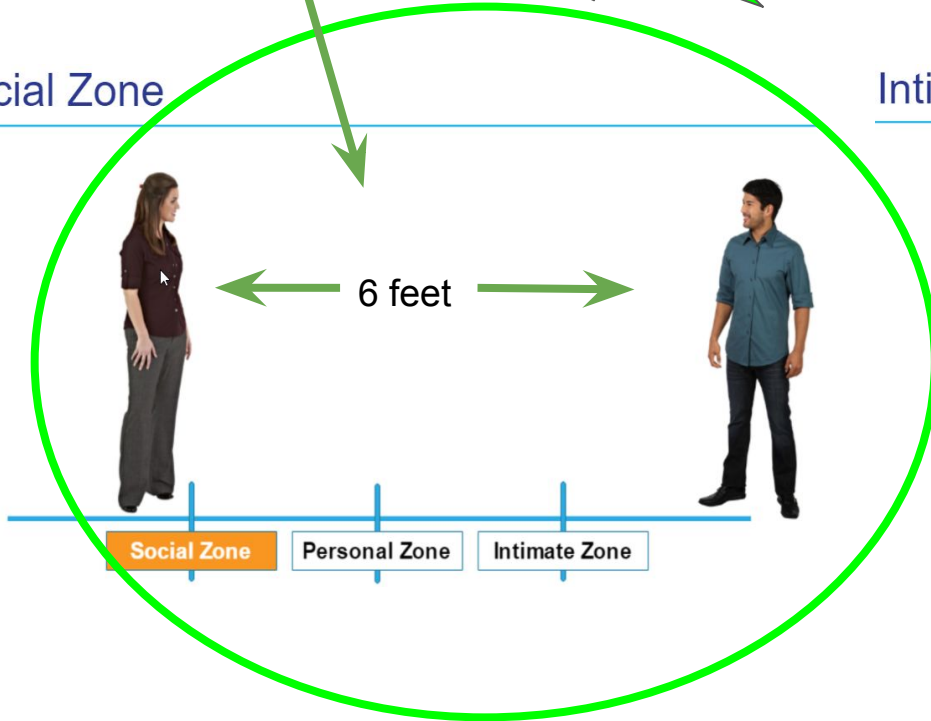
**Personal Zone**

**Intimate Zone**



# COVID SAFE zones

Social Zone



# COVID UN-SAFE zones

Intimate Zone





# Safety Step. No. 4: Wash our Hands Frequently.

1. Wash hands often - Best
2. Have students wash hands often - Best
3. Use hand sanitizer - 2nd Best



# Playgrounds, Toys, Student Items, Lockers, and Cubbies:

- We do not encourage students to share objects
  - Wash hands before and after use of shared objects if this occurs
- Our playgrounds and manipulatives are available
  - Wash hands before and after use
- Wear a mask/face covering
- Students wash their hands before and after use
- Social distancing must be maintained



# Visitors and Dropping off Items for Students During the School Day

We are attempting to limit the number of visitors while still maintaining an open and welcoming environment.

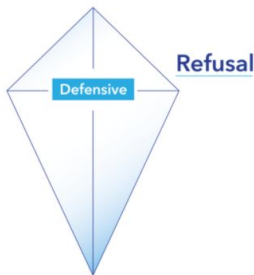
- All visitors are by appointment only
- All visitors must be entered into Raptor - no paper sign in sheets for visitors
- The visitor management system requires COVID screener questions to enter
- If items are needed, call ahead to drop-off



# Student Resistance to PPE

Student - A [Student Code of Conduct](#) procedure was finalized for any incidents of student resistance or refusal to wear PPE, unsafe action.

- Use MTSS intervention first
- Set limits - when/then or if/then statements
- Enter in Infinite Campus a behavior referral
- Administrator is notified
- Schedule parent/guardian meeting to develop a strategy



**Refusal**  
Unwillingness to cooperate or follow instructions.

**STAFF INTERVENTION**  
Limit setting.

**LIMIT Setting**

A blue line-art illustration of a person standing at a traffic light, positioned to the right of the 'LIMIT Setting' text.

© 2020 CPI



## Respectful

Phrase limits in a positive way using effective nonverbal, verbal, and paraverbal skills.



## Simple

Limit the number of words you use.



## Reasonable

Connect the expectation to the person's circumstances and level of ability.



# SCHOOL COMMUNICATIONS DURING COVID-19

News for U-46 Students & Families

Translate

HOME

FOOD DISTRIBUTION

HEALTH AND SAFETY

DISTANCE LEARNING

WEBINARS

RESOURCES

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## Health and Safety

> [Safety Measures Overview](#)

> [COVID-19 Reporting](#)

> [Self Certification Instructions](#)

> [COVID-19 Notification Flowcharts](#)

> [Health Department Guidelines](#)

> [U-46 Safe and Ready to Learn Tip Sheet](#)

## Safety Measures Overview

Back to School in U-46 and across the country looks different this year. Safety, a value, remains even more at the forefront as we consider how we work, teach, a together amid a global pandemic.



As we prepare to welcome back our students for in-person instruction under ou

# Bus Safety Procedures



Tony Sanders, Superintendent

## School District U-46

Transportation

Mr. Jeffrey Prowell, Director

500 Shales Pkwy, Elgin, IL 60120

Tel: 847.888.5000 x5095

Fax: 847.888.9793

[www.u-46.org](http://www.u-46.org)



## U-46 PANDEMIC TRANSPORTATION GUIDELINES

We are very happy to be transporting many of our students as they return for in-person instruction. We wanted to communicate the changes you will see on our school buses as your child returns to school. Please understand that these guidelines are ever-evolving as we respond to new data and guidance during the COVID-19 pandemic.

### Self-Certification

In following U-46 District guidelines, staff and students will need to confirm they are free of symptoms associated with COVID-19 before they arrive to a U-46 facility or school site, or board a school bus. Every staff member and student must complete our self-certification process as has been shared since November by clicking [here](#).

### Face Coverings

Masks and face coverings are required to be worn by all staff, students, and parents/guardians that are waiting at the bus stops and on all students and staff riding our buses. Masks need to be worn properly; over the mouth, nose, and chin. A mask can be a homemade face covering, or disposable face covering. The bus driver will have additional masks on the bus to accommodate students and staff.

### Social Distancing

Social distancing of at least six (6) feet should be maintained by staff, students, and parents/guardians while waiting at the bus stop.

Staff, students, parents/guardians should stand a minimum of 12 feet from the roadway while waiting for the bus. This is the national standard for any conditions. We will be seating one student per seat, unless students live in the same household, which then means they can sit together. Students and/or staff will have assigned seats. The seating assignments must remain the same to and from the destination for consistency purposes. Our District and county contact tracing teams will refer to these seating charts if positive COVID-19 cases are confirmed so it's important that they are used.

# Contact Tracing

- Identify symptomatic individuals
- Identification of those potentially exposed
- Mitigate the spread of COVID-19

## Implementation:

- **February 2020:** U-46 Health Services implemented contact tracing and began working with local Health Departments
- **May 2020:** Implemented new system (automated form)
- **August 2020:** Two additional full-time nursing staff trained and dedicated to contact tracing.
- **September 2020:** Upgraded to online program

## October 2020:

- All Registered Nurses and Certified School Nurses trained in contact tracing for students at each site
- Staff contact tracing continued at ESC
- Six additional Health Services staff trained and dedicated to full-time contact tracing for U-46 staff
- Intern program established in collaboration with Safety and Security- one full-time intern

**January 2021:** Five additional interns in process for staff contact tracing

# Contact Tracing

- All contact tracers completed Johns Hopkins COVID-19 Contact Tracing Course and all Kane County Contact Tracing Course
  - All contact tracers have received additional U-46 specific training
  - HIPAA/FERPA compliance is strictly adhered to
  - All contact tracing calls are confidential
  - Collaboration with Human Resources and the contact tracing team for continued confidentiality
- Investigation
  - Support
  - Follow-up with staff/students/families
  - Provides education and information
  - Maintain compliance with health departments
    1. Completion of quarantine
    2. Symptom monitoring
    3. Release/return criteria
  - Assist HR Benefit Department with clearance for work



# U-46 Case Reporting



## SCHOOL COMMUNICATIONS DURING COVID-19

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Translate

User Options

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FOOD DISTRIBUTION

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### Health and Safety

> Safety Measures Overview

> COVID-19 Reporting

> Self Certification Instructions

> COVID-19 Notification Flowcharts

> Health Department Guidelines

> U-46 Safe and Ready to Learn Tip Sheet

### Open, Closed, and Positive Cases of Covid-19 Since March 2020

LOCATION	OPEN CASES	CLOSED CASES	POSITIVE CASES
Early Learners	0	1	1
More @ 4	4	26	3
Health Services	1	37	10
Assessments and Accountability	0	2	0
Information Services	0	14	2
Transportation	2	91	28
Food & Nutrition Services	0	30	8
School & Community Relations	0	1	0
MTSS	0	1	0
Cabinet Level	0	3	0

<https://www.u-46.org/Page/17549>

# Reporting:

## U-46 COVID-19 Confirmed/Exposure Case Reporting

~Staff- report suspected exposure/ illness to your supervisor.

~Supervisors- use this link to file a report. **If you have an urgent need or question after hours, call John Heiderscheidt 847-489-2199.** Complete the Disinfection/ Cleaning Additional Request Form as needed.

~COVID-19 reporting is confidential health information. Individual names will not be released.

<https://district.u-46.org/ExposureReporting>

## Disinfection/Cleaning Additional Request Form

Signs needed to close a room or area:

~Sign - NOTICE - This room is temporarily closed - use this sign for a room closure due to a suspected or confirmed case

~Sign - Quarantine Room -STOP

Cleaning request form:

<https://docs.google.com/forms/d/1kGFHzNn1CqUu2H8vThld8Qm-SoSRU-TjTxz6f5Ng9Sc/edit?ts=5f3ec881>

## COVID-19 Exposure Report

This tracking form is intended to track:

U-46 staff- tested and confirmed to have COVID-19

U-46 staff- exposed and/or symptomatic who require follow up

U-46 Students-Tested and confirmed to have COVID-19

U-46 Students-Exposed and/or symptomatic who require follow up

U-46 staff/student family members who reside within the staff/student home and therefor are direct exposure risk to the U-46 staff/student

Information shared must remain confidential. Additional guidance will be provided for any communications or contact tracing as needed.

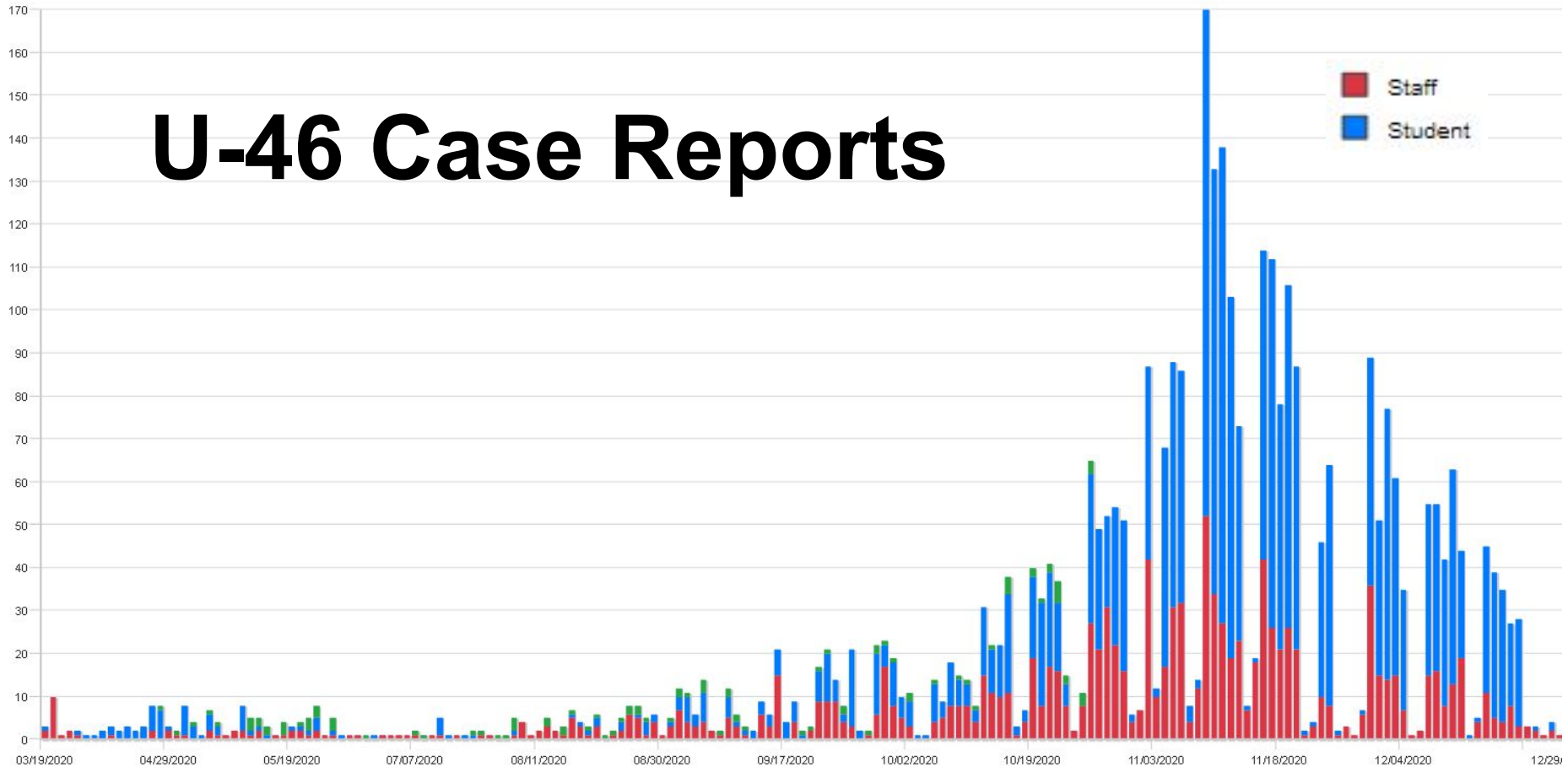
Building/Department

Reporting the:

- ☐ Possible Exposure (There is reason to believe that a person may have come in contact with a positive case)
- ☐ Self Disclosed Positive Case (The person has told you that they have tested positive)
- ☐ Suspected Positive (The individual is showing signs and symptoms associated with COVID-19)
- ☐ Other

<https://district.u-46.org/exposurereporting/index.cfm>

# U-46 Case Reports



# Contact Tracing

Once the report is completed, the system notifies:

- Staff - Supervisor
- Student: Building Administrator/Nurse

Contact tracers

- Staff:
  - Initial contact for staff within day one
  - Follow-up started for close contacts
- Student:
  - Prioritized by in-person/remote learners
  - In-person learners and additional programming
  - Close contacts identified
  - Day one contact made for in person
- IDPH COVID-19 Exclusion Guidance followed
- Per local health department -14-day quarantine rule followed
- Direct Contact rule - 6 foot/15 minute rule followed
- Notification of identified positive cases communicated by School Safety and Security

## COVID-19 INTERIM EXCLUSION GUIDANCE<sup>1</sup>

Decision Tree for Symptomatic Individuals in Pre-K, K-12 Schools and Day Care Programs



Send home or deny entry (and provide remote instruction) if ANY of the following symptoms<sup>2</sup> are present: Fever (100.4°F or higher), new onset of moderate to severe headache, shortness of breath, new cough, sore throat, vomiting, diarrhea, abdominal pain from unknown cause, new congestion/runny nose, new loss of sense of taste or smell, nausea, fatigue from unknown cause, muscle or body aches.

Medical Evaluation and Testing are **Strongly Recommended for ALL Persons with COVID-Like Symptoms.**

Status	Evaluated by Healthcare Provider	Return to School Guidance	Quarantine for Close Contacts?	Documentation Required to Return to School
<b>A. COVID-19 diagnostic test Positive (confirmed case) OR COVID-like symptoms without COVID-19 testing and exposed to confirmed case (probable case)</b>	YES / NO	Stay home at least ten <sup>3</sup> calendar days from onset of symptoms AND for 24 hours with no fever (without fever-reducing medication) AND improvement of symptoms.	YES	Release from isolation letter (if received from their LHD) provided by the parent/guardian or staff person, notification via phone, secure email or fax from the LHD to the school, OR other process implemented by your LHD
<b>B. Symptomatic individual with a negative COVID-19 diagnostic test</b> Negative COVID-19 diagnostic tests are valid only for the date on which they are collected; specimens collected 48 hours prior to symptom onset, after symptom onset, or while symptoms are present are acceptable for determining school exclusion status.	YES / NO	Stay home until symptoms have improved/resolved per return-to-school criteria for diagnosed condition <sup>4</sup> . Follow provider directions, recommended treatment & return to school guidance as per school policies and IDPH Communicable Diseases in Schools.	NO	If staff/student is a close contact to a confirmed case, the school is experiencing an outbreak, or the LHD is requiring validation due to community transmission levels, documentation of a negative RT-PCR COVID-19 test result is needed. In other situations, a negative RT-PCR, rapid molecular (rapid PCR) or negative antigen test is acceptable.
<b>C. Symptomatic individual with an alternative diagnosis without a negative COVID-19 diagnostic test</b>	YES	Stay home until symptoms have improved/resolved per return-to-school criteria for diagnosed condition <sup>4</sup> . Follow provider directions, recommended treatment & return to school guidance as per school policies and IDPH Communicable Diseases in Schools.	NO	If testing is not performed due to the clinical judgment of the healthcare provider, a medical note is needed to return to school/day care documenting that there is no clinical suspicion for COVID-19 infection and indicate an alternative diagnosis with exclusion consistent with this diagnosis
<b>D. Symptomatic individual without diagnostic testing or clinical evaluation</b> Individuals may move to Columns A, B, or C based on results of diagnostic testing and/or clinical evaluation.	NO	Stay home at least ten <sup>3</sup> calendar days from onset of symptoms AND for 24 hours with no fever (without fever-reducing medication) AND improvement of symptoms.	Household Member (e.g., Siblings, Parent) <sup>5</sup>	After the ten-day exclusion, a note from parent/guardian documenting that the ill student and/or household contacts are afebrile without fever-reducing medication and symptoms have improved
<b>E. Asymptomatic individual who is a close contact<sup>6</sup> to a confirmed or probable COVID-19 case</b>	NO	Stay home for 7-14 calendar days <sup>7,8</sup> after last exposure to the COVID-19 case. Local health departments must authorize early release from quarantine. If COVID-19 illness develops, use the ten-day isolation period <sup>9</sup> guidance for a COVID-19 case from the onset date. Testing is recommended.	NA	Release from Quarantine letter (if received from their LHD) and negative PCR lab result (if applicable) <sup>10</sup> provided by the parent/guardian or staff member, LHD notification via phone, secure email or fax to the school OR other process implemented by your LHD

<sup>1</sup> Based on available data and science, schools must make local decisions informed by local conditions in consultation with their local public health department. This chart should be used in conjunction with the Public Health System Guidance for Pre-K-12 Schools and Day Care Programs for Addressing COVID-19.

<sup>2</sup> New onset of a symptom not attributed to allergies or a pre-existing condition.

<sup>3</sup> Severely immunocompromised or severely ill: may need to isolate for 20 days as per guidance from the individual's infectious disease physician.

<sup>4</sup> Rev. 1/4/2021 Interim Guidance, Subject to updates

<sup>5</sup> Consider quarantine for other close contacts if there was poor adherence to social distancing or use of face coverings.

<sup>6</sup> Contacts for close contacts of a case do not need to be excluded unless the close contact becomes a confirmed or probable case.

<sup>7</sup> Quarantine options: Complete a 14-day, OR 10 days with no symptoms, OR 7-10 days with no symptoms, OR 7-10 days with no symptoms and a negative SARS-CoV-2 RT-PCR test. Specimen for testing must be obtained within 48 hours of Day 7. Last exposure date = Day 0. See <https://www.idph.gov/coronavirus/2020-mcra/qa/qa-covid-19-qa-10-days-no-symptoms-no-rapid-pcr-test.html>

<sup>8</sup> Masking/testing (PCR) is recommended for individuals ending quarantine at Day 10 after exposure; may be required by LHD.

Follow-up scheduled to clear staff/student 1-2 business days with individuals on initial contact.

# Cleaning Requests

Specialized COVID-19  
cleaning request form  
utilized for those areas not  
deep cleaned daily



## Cleaning request form 2020-2021

THIS CLEANING REQUEST FORM IS TO BE UTILIZED FOR SPECIALIZED ILLNESS RELATED CLEANING ONLY.

Email address <sup>\*</sup>

Valid email address

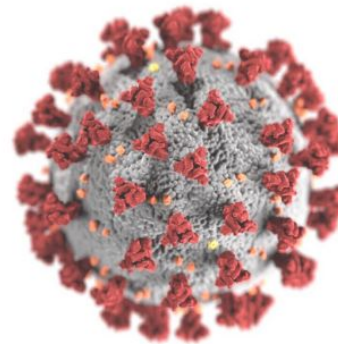
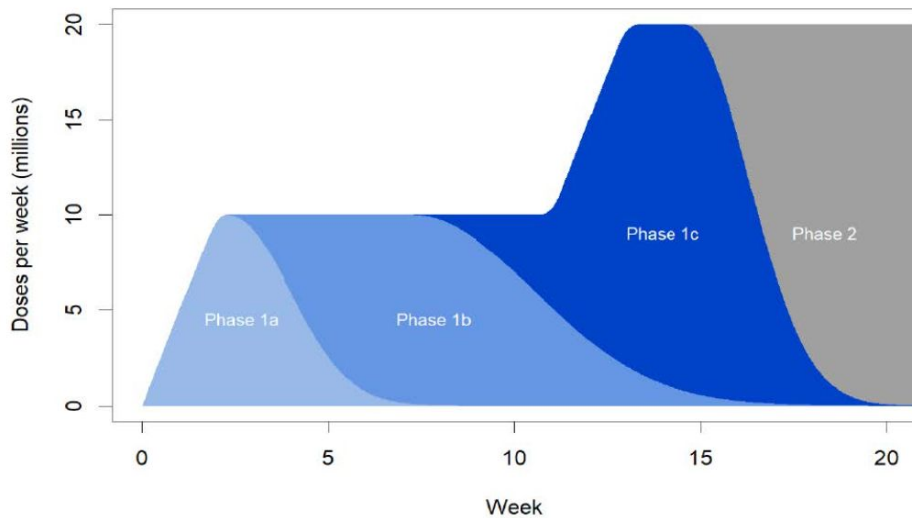
This form is collecting email addresses. [Change settings](#)

Untitled Title

Description (optional)

# Vaccination

- **1a-** Healthcare Personnel- **In process**
- School Nurses, Occupational and Physical Therapists
- **1b-** School Personnel



## COVID-19 Vaccination Plan

ILLINOIS

<https://www.dph.illinois.gov/sites/default/files/COVID19/IL%20COVID-19%20Vaccination%20Plan%20V4%2012.31.2020.pdf>

Vaccines are distributed through Federal/State programs

Voluntary

### **Staff Vaccination:**

Group 1a - Nurses, Physical, Occupational, and speech Therapists.

Kane/Cook/DuPage County providing vaccines as available

Private providers: Greater Elgin Family Care Center and VNA health care have been contacted for options

Other: Walgreens (reports 1a/1b vaccination)  
CVS (1b vaccination)

### **Students/Community Vaccination:**

County public health sites (all have information and provide sign up for updates and information)

State of Illinois initiatives (National Guard)

Greater Elgin Family Care Center and VNA Health Care

Walgreens/CVS (both-1b and beyond)

Health Services/County collaboration possibility

# COVID-19 Rapid Testing at U-46 Facilities

- Application has been filed to allow U-46 to complete COVID-19 Rapid Testing at our facilities
- Testing would be available for students and staff who:
  - Have COVID-19 symptoms, but have not had those symptoms for more than 7 days
  - Do not have symptoms, but have been identified as a close contact to a confirmed positive case
- Conversations are ongoing regarding logistics of dates, times, and locations





# Rapid Testing -Additional Information

- Abbott's BinaxNOW COVID-19 rapid test is 97% accurate.
- Results may be available in as few as 15 minutes.
- Individuals who test positive using the rapid test will be placed under 10-day quarantine.
- Individuals who test negative will be given information on how and where to get the full test (RT-PCR) and will be directed to have that test completed within 48 hours to confirm the rapid negative.
  - A negative result will not automatically release a student or staff member back to U-46 facilities.
- No cost to the student or staff member.
- The number of tests we receive will be based primarily on the countywide need for testing.

# Personal Protective Equipment Training for Staff

- Clarification of PPE type and intended use
- Recommendations for PPE use based on Centers for Disease control and Prevention, Illinois Department of Public Health, and National Association of School Nurses recommendations
- Education on cleaning and storage of PPE
- Ordering procedures

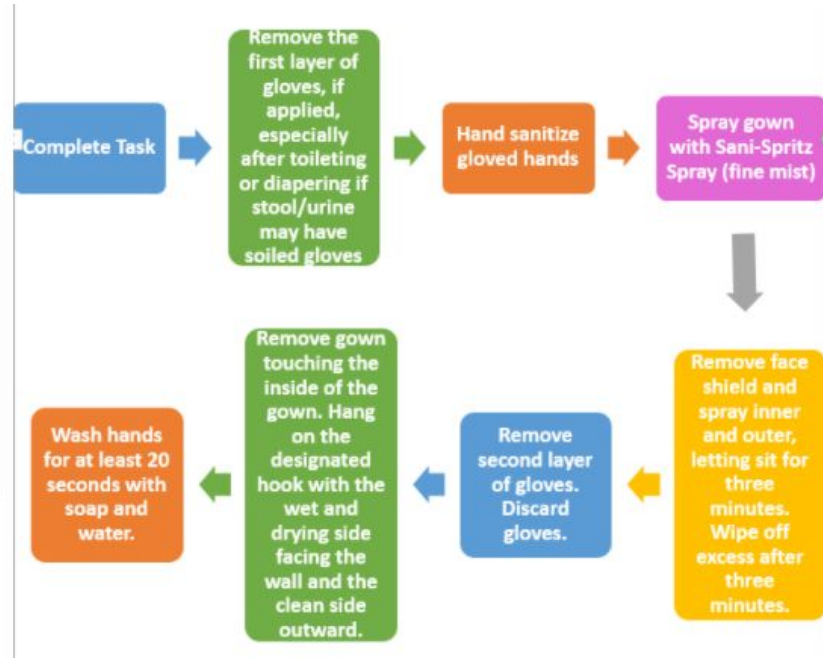
*IMPORTANT: When providing direct student support services, staff MUST wear a face covering.*

Types of Close Services	Eye Protection: Face Shield or Goggles	N95	Medical/Surgical Disposable Mask	Disposable Gloves	Disposable Gowns, Smock, Other body Coverings
CLOSE CONTACT 6 FEET/ 15 MINUTES					
Sanitizing or disinfecting	Required	Not required	Required	Required	Not required
Activities such as special education assessments and early childhood and vision/hearing screenings.	Optional (in addition to face covering)	Not required	Required	Optional	Optional
Transportation-related support (i.e., buckling, unbuckling, wheelchair lockdown)	Optional (in addition to face covering)	Not required	Required	Optional	Optional
Activities such as instruction, therapy, related services, and crisis/behavior response. Example-1:1 Para	Optional (in addition to face covering)	Not required	Required	Not required	Optional Crisis response Required
Speech therapy and articulation therapy services requiring touching student face and/or mouth	Required	Not required	Required	Required	Required
Direct care: (first aid, medication administration, diabetes care, asthma inhaler, diapering, toileting, feeding)	Optional (in addition to face covering)	Not required	Required	Required with contact	Required
Direct Care and monitoring of staff/students with symptoms of illness in the isolation area (i.e. COVID-19 symptoms).	Required	Not required	Required	Required	Required
Personal Care: Specialized Physical Healthcare Services involving bodily fluids: (i.e., catheterization and G-tube feeding)	Required	Not required	Required	Required	Required
Nebulization treatments, peak flow meter monitoring, or closed trach system suctioning. Includes staff cleaning the room after 60 minutes following these procedures.	Required	Preferred	Required	Required	Required
Performing or are present during aerosol-generating procedures, including oral/nasal suctioning, open trach suctioning and trach cares. Includes staff cleaning the room after 60 minutes following these procedures.	Required	Required	Required	Required	Required

# Donning PPE



# Doffing PPE



In-building support from Certified School Nurses available for consultation on PPE usage, storage, and application

# PPE Distributed

Item Description	QTY Ordered via requisition
SURFACE DISINFECTANT	5950
FACE SHIELD	2882
EXAM GLOVES SMALL	13100
EXAM GLOVES MEDIUM	78600
EXAM GLOVES LARGE	82900
EXAM GLOVES XTRA LARGE	16900
SOCIAL DISTANCING SEATING STICKER	5965
FLOOR MARKING ARROW	2018
FLOOR MARKING CIRCLE 6' FOOT SOCIAL DISTANCING	3590
FACEMASK ELEMENTARY STUDENT	52550
FACE MASK SECONDARY STUDENT/STAFF	116700
FACE MASK SPECIAL NEEDS STUDENT SMALL	2350
FACE MASK SPECIAL NEEDS STUDENT/STAFF	8250
HAND SANITIZER FOAM/NON-ALCOHOL	3496
HAND SANITIZER ALCOHOL	104
DISINFECTANT WIPES (80 wipes per container)	1858
ALL PURPOSE SOAP 38OZ.	97
ISOLATION GOWN	5216
FLOOR MARKING TAPE (60 yards per roll)	428

# PPE Stock

DESCRIPTION	In Stock
Surface Disinfectant/Cleaner	2926
Face Shield	2465
Exam Gloves Small	157800
Exam Gloves Medium	100000
Social Distancing Seating Sticker	6345
Exam Gloves Large	112600
Face Mask Secondary Student/Staff	412250
Hand Sanitizer Alcohol	6300
Face Mask Special Needs Student Small	3050
Face Mask Elementary Student	350750
Face Mask Special Needs Student/Staff Large	3700
Disinfectant Wipes Alcohol	8812
Exam Gloves Xtra Large	94600
All Purpose Soap 38 oz.	34
Floor Markings Arrow	1655
Floor Markings Circle 6' Social Distancing	700
Isolation Gown	18825
Floor Marking Tape	64
Hand Sanitizer Foam	2923
Kleenex	7982
PPE Poster Sets (6 posters = 1 set)	1001

# Health Services

- PPE - Health Services ordered stockpile PPE in December of 2019.

## Supplies utilized for district during PPE distribution

- Distribution of student medications
- Contact tracing
- Monitoring compliance with student self-certification
- Nursing staff available at sites during non-stay at home mandated times  
During stay at home times parent contact and support



The Health Services office has been open and running for all but one business day since the mandated stay at home order. Our department has and will continue to step outside job descriptions and do all we can for our students, staff, and community.

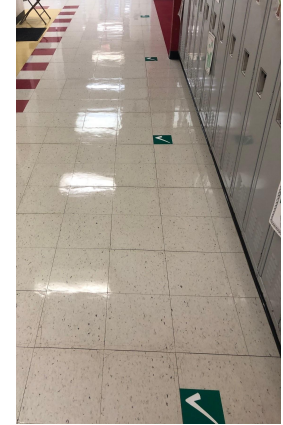
# COVID-19 Data Monitoring

01/04/2021

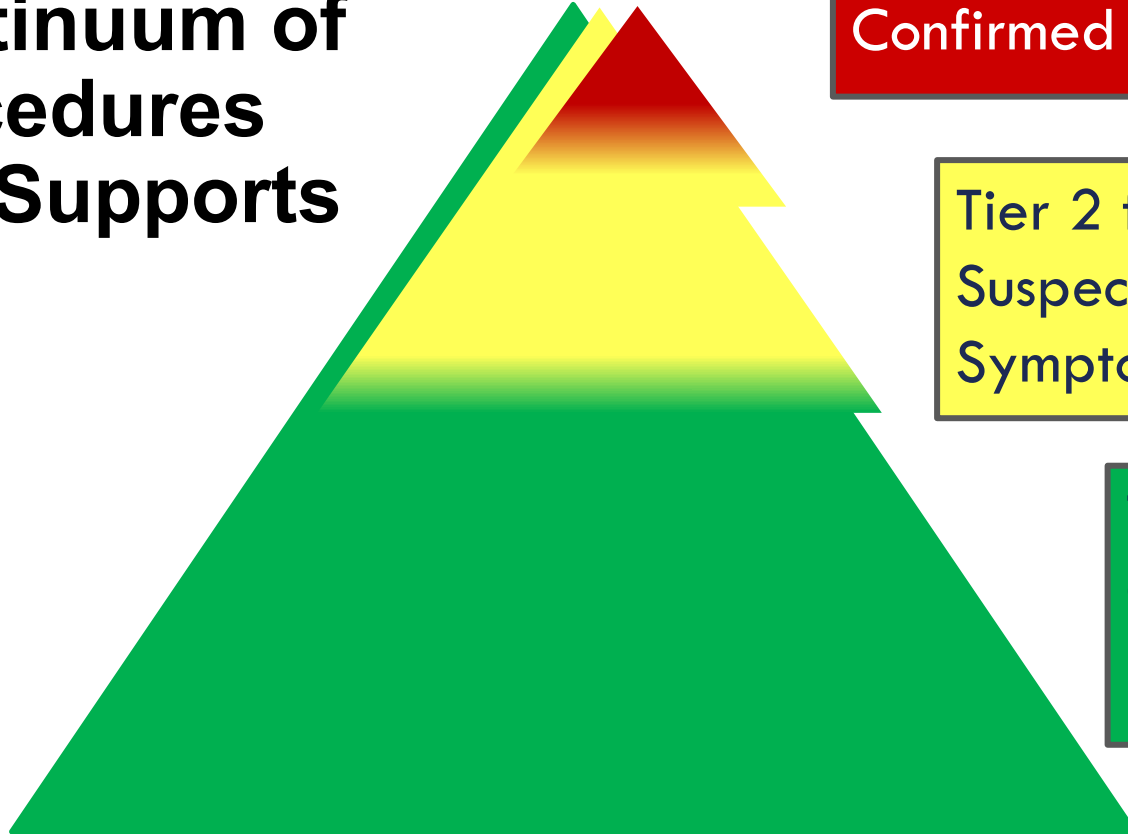
Total count								
	County	ZIP Code	12/28	1/4	New cases this week	Approximate Population	% increase from prior week	New cases per 100,000 residents this week
Bartlett	DuPage and Cook	60103	2918	3032	114	40,647	3.9%	280
Carol Stream	DuPage	60188	3234	3395	161	39,203	5.0%	411
Elgin-East	Kane and Cook	60120	4832	4983	151	60,000	3.1%	252
Elgin-West	Kane	60123	4001	4162	161	48,884	4.0%	329
Hanover Park	DuPage and Cook	60133	3636	3732	96	37,426	2.6%	257
Hoffman Estates * - U-46 as well	Cook	60192	710	745	35	17,053	4.9%	205
South Elgin	Kane	60177	1987	2066	79	24,755	4.0%	319
Streamwood	Cook	60107	3484	3579	95	39,228	2.7%	242
Wayne	DuPage	60184	166	175	9	2,439	5.4%	369
West Chicago	DuPage	60185	3307	3449	142	26,816	4.3%	530
All zip codes			28275	29318	1,043	336,451	3.7%	310
The IDPH Positivity Rate <small>data reported for the past 7 days</small>	Region	7 day positivity rate %	# of days increasing	New cases per 100K	Daily positivity rate			
Kane County	8	12.0	5	287	11.3		Blue indicates that the	
DuPage County	8	8.8	5	247	9.0		Orange indicates moderate	
Cook (not including Chicago)	10	9.5	3	284	9.6		Red indicates Substantial	
ZIP Codes U-46	8 and 10	n/a	n/a	310	n/a			
The threshold for more mitigation		>8 %	>=7	>50 per 100k	>8 %			
						<a href="https://www.u-46.org/si">https://www.u-46.org/si</a>		
U-46 case reports	12/7	12/14	12/21	12/28	1/4	1/11	1/18	1/25
Open cases	920	842	-	597	573			
Closed cases	2119	2456	-	2832	2956			
Positive cases	681	753	-	822	841			



# U-46 Schools



# A Layered Continuum of Procedures and Supports



Tier 3 for a *Few*:  
Confirmed Case Procedures

Tier 2 for *Some*:  
Suspected Exposure or  
Symptoms Procedures

Tier 1 for *All*:  
Core/Universal  
Safety for all



# Finally:

- We start with safety first
- Procedures are in place and ready for changes if the IDPH makes changes
- Collaboration continues with:
  - Operational departments
  - Safety Operational Subcommittee - Learning Transition Team
  - Safety Council
  - Community agencies/health departments

Available for questions are:

Sheila Downs - Director of Plant Operations

Bruce Phelps - Senior Business Official

Jeffrey Prowell- Director of Transportation