



SCHOOL DISTRICT U-46
FULL COMMITTEE
PROFESSIONAL DEVELOPMENT COMMITTEE
JANUARY 7, 2021
3:30 PM
ONLINE (ZOOM)
MINUTES

- I. Open Meeting (3:35 - 3:45)
 - A. Check-In/Introductions (Peggy)
 - B. Today's Minute Taker: Mary Huizenga
 - C. Approval of [December 2020 minutes](#)
 - D. [Today's Slide Presentation](#)
- II. Budget and Department Updates (3:45 - 3:55)
 - A. 2020-2021 SY Budget
 - 1. Currently available: \$36,455
 - a) Feedback/Comments from Conference Attendees
 - B. [Department PD Updates](#)
 - 1. Please review the document, it will be included in the summary email tomorrow for you to share with your staff.

When you have finished reviewing the Minutes, the Budget and the PD Update documents - please fill out the poll to acknowledge that you read and accept these documents! (Please note any suggested revisions in the chat)

- III. New Business (3:55 - 4:45)
 - A. [PD/Evaluation Procedures](#)
 - 1. **Heather presented the powerpoint with the results of the survey.**
 - a) **Evaluation should be within 24 hours according to consensus. BUT there should be time within the presentation to allow the participants to fill out the form. Pause during the session so they don't leave but come back to complete the session.**
 - b) **Consensus was that we needed to be treated as professionals**
 - c) **Our goal was to encourage engagement. So to change the four square into something that is simpler to complete but also encourages feedback. Encourage reflection and action steps.**
 - d) **We must ensure that PD is having an affect on the teacher's practice.**
 - B. Subcommittee Work
 - 1. [Subcommittee Documents and Members](#)
 - a) If you don't see your name - please add it to the document



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- b) GOAL today: Set a timeline. What help do you need from the larger committee?
- 2. January Exit Ticket
 - a) Only needs to be completed by one committee member, but might be useful to fill out as a team
 - 1. [Results](#)
- IV. Next Steps (4:45 - 5:00)
 - A. Report Out at Building (Heather)
 - 1. **Applications were scored**
 - 2. **Groups had good discussions**
 - 3. **Time of the meeting will need to be adjusted for middle school teachers dismissal.**
 - B. Next Meeting: February 4, 2021 **Time to be determined.**