



**Community Advisory Council**  
**Executive Committee Meeting Minutes**  
April 20, 2023

- I. **Call to Order:** Meeting called to order at 7:01pm by Matt Hovey. The meeting was held via Zoom. In attendance: Chanda Schwartz, Matt Hovey, Veronica Betz, Ginger McHugh-Kurtz, Ian Horn, Heather Matthews, Avita Odoom, Sarah Siddiqui and Karla Jimenez.
- II. **Approval of minutes from March 23, 2023 meeting:** Motion to approve by Avita Odoom. Second by Ginger McHugh-Kurtz. Approved by unanimous vote
- III. **Public Comments:** None
- IV. **Administration Update:** Provided by Karla Jimenez. The Board of Education will be given an update on the timeline, next steps for the schools and projects impacted by the passage of the bond referendum. They will also be updated on the results of the focus groups and next steps in the search for a permanent superintendent. The District will be promoting First Day of School readiness, along with health requirements and registration of existing students before the end of this school year. For the 2023/24 school year U-46 will provide school supplies to all K-6 grade students. On May 8<sup>th</sup> the Top 2% of our High School graduates will be announced. In addition to Teachers Appreciation the week of May 8<sup>th</sup>, School Nurse Appreciation Day is May 10<sup>th</sup>. Graduations for the five U-46 High Schools is schedule for Saturday, May 27<sup>th</sup> at the NOW Arena in Hoffman Estates.
- V. **General Meeting Planning:**
  - a. **May 4th Meeting:** The final general meeting will be via Zoom. There will be an update on U-46 Rising and End of the Year Reports. Current Exec committee terms end June 30<sup>th</sup>. We will need to elect a slate of candidates for the 2023/24 school year.
- VI. **Committee Updates:**
  - a. **Instructional Initiative:** Update by Heather Matthews. The committee has prepared a extensive report that will be shared via email with the entire executive committee. The report documents recommendations for data results for Full Day

Kindergarten, Eureka Math, Gifted students, learning loss and student mental health. Plans for next school year include: continue to accumulate results and reflections, requesting support with recommendations from the Board of Education to District Administration to improve response to data requests. A motion to approve this report was made by Matt Hovey with a 2<sup>nd</sup> by Avita Odoom. This was passed by unanimous approval.

- b. **Specialized Student Services:** Update by Avita Odoom. Avita will be stepping down as co-chair but will remain a member of the committee. The committee was extremely disappointed by the lack of promotion, an interpreter and support by the district for their final presentation in April. Their end of the year report will be ready by the May general meeting. Ginger Kurtz also noted that as a family in private placement they are not receiving the District's Engage Newsletter. This communication resource could be impacting other families who would be the target audience for the presentations presented by this committee.
- c. **Nominating Committee:** Matt Hovey will be nominated as Chairperson, Veronica Betz as Secretary. We will solicit for a co-chair to join the executive committee.

VII. **Other Business:**

- a. Karla's team has a communication request form that committee chairs should use to notify Aaron to get dates posted on the District calendar in compliance with Open Meetings Act. Committee's can also email their Administration Advisor and CC Karla on those emails. The District tries to communicate events two weeks ahead of an event.
- b. Dr. Josh Carpenter is leaving U-46 to take the position as Assistant Superintendent of Barrington School District.
- c. Thank you from the entire committee were given to Chanda Schwartz for her service. We wish her well as she takes her seat as a member of the U-46 School Board.

VIII. **Adjourn:** Motion to adjourn: Matt Hovey. Second by: Avita Odoom. Meeting adjourned at 8:01pm

**Minutes submitted by:** Veronica Betz 5-15-2023

**Minutes approved:**