

Minutes IC Meeting December 12, 2019

Meeting attendance: Annette Acevedo, Kyle Bunker, Jen Bury, Jamie Crosen, Jesus Diaz Pena, Carl Draeger, Caitlyn Druger, Corina Garcia, Elisabet Garcia, Darlene Guyett, Lisa Jackson, Ramiro Juarez, Dawn McCusker, Jen Menke, Jen Misek, Craig Pflueger, Brittany Priest, Martha Renteria, Lori Rosengarten, Kim Rudden, Don Selusnik, Farrah Stephen, Darlynn Terry

Absent: Kinasha Brown, Sandra Citron, Donald Donner, Melissa El-Helo, Cynthia Hernandez, Joyce Juenger, Isabel Torres

Guests/Observers:

November Minutes: Motion to approve corrected November minutes. Approved. 16 approve, none opposed, 2 abstained

Action Item:

Advanced Autos Proposal

- Motion to approve

Discussion:

- None

18 approved, none opposed, 1 abstained

Initial Presentations

None

Informational Updates

MTSS Update

- Council viewed PowerPoint presentation
- MTSS is both SEL and academic.
- Tier I includes everyone, even if the student is receiving Tier III services.
- Council reviewed the MTSS [website](#).
- Council participated in scavenger exercise to review MTSS website.

Questions:

- What is the process of selecting where MTSS leads go?
 - Cabinet supplied one lead per secondary building. Cabinet also placed leads in several elementary schools while some leads were purchased with Title I funds.
- Is there an expansion plan for leads?
 - This conversation happens on a yearly basis.
- Is there a job description anywhere for MTSS leads?
 - Yes, there is a job description.
- Does everyone on staff fill out the PBIS survey?

- The link is sent to all staff. The building administrator sends out.
- Is there a plan to expand PD for the lunch supervisors/instructional assistants?
 - That is something we can consider and bring to them.
- What is the makeup or representation of programs on the MTSS committee?
 - It is outlined in the ETA contract.
- Have there been any conversations about the progress monitoring tools for example DIBELS?
 - Feedback can be submitted if there are concerns. The availability of norm-referenced materials in English and Spanish limit options.

Specialized Student Services

- Council viewed a PowerPoint with an overview of Specialized Student Services.

Questions:

- Why do you think that there is an under identification of Hispanic students that need an IEP?
 - This is what our numbers show. Our district has a high percentage of Hispanics and they are under-represented.
- Does U-46 have open SPED EL teacher positions open at this time?
 - Yes.
- Are there IEP minutes being provided after school?
 - We do not have any after school services this year.
- Are there programs that assist teachers in receiving an endorsement?
 - There is a cohort graduating in December, that will be receiving the LBS1 certification, the district paid a portion of their tuition.
- Are we thinking about having some extensive teacher required PD for our SPED teachers on the legalities of ensuring the IEP's are followed? Some SPED teachers are doing our students a disservice and believe that the IEP is a crutch.
 - We do provide PD, but at a large group scale. Maybe a solution might be holding PD at the building level.
- What would be "data to determine needing help if a student is not failing a class- Do we need to wait until a student fails in order for us to investigate why the student isn't being successful?
 - You as the teacher would supply intervention and support data for the student.
- If a cross cat teacher is absent why is a sub not provided?
 - We do not provide subs for resource teachers. However, if someone is out on FMLA, we do provide a sub.
- How do we make sure parents with limited English proficiency understand SPED meetings?
 - If the student is in a Dual Language classroom, the teacher is able to help. We also have a language line that we use. The phone is put on speaker and they translate for the parent. If it is a more complicated meeting, we do have a retired diagnostician, that can come in to translate.
- Could we have an afterschool PD walking teachers through accessing an IEP at a glance on IC with SPED teachers available to work with teachers, answer questions, recommend accommodations and strategies?
 - That's a good idea.
- Could there be Special Ed leads similar to ELL leads?
 - At the MS level we do have SPED admin, but they are assigned to multiple buildings. It could be something, that we can recommend.

Secondary Update

- Council viewed PowerPoint presentation.
- Full-time Dual Credit, rising seniors apply and take their entire senior year at ECC.
- The committee is considering asking the school board to approve giving each full-time dual credit student a credit of \$425 to help pay for books at ECC.
- Part-time dual credit at the High schools, Students will be able to take ECC courses at the their current high school.

Questions:

- Are you looking into expanding courses to include other disciplines like Science, History, etc.
 - Yes.
- How are you helping teachers become certified for teaching a dual credit course?
 - We are looking into partnerships to create cohorts.
- Do the dual credit courses only apply to ECC? Aren't there some students whose residency is college of Dupage?
 - Students could still take ECC courses even though they reside in College of Dupage boundaries. After high school they would go to College of Dupage. Their credits would transfer.
- The \$425 that is being proposed, if the students doesn't use all the money, could the money be transferred to another student?
 - We haven't figured it out yet. We are currently working on the logistics.
- How is this going to impact current number of sections? Teacher workload?
 - This is just a different class that students have the option to take. You might be down an AP course or an honors course.

Other

Outside MTSS Curriculum

- Council discussed the missing pages of the curriculum.

Questions:

- An outside person will be doing this curriculum?
 - Yes. This is noted in the folder.
- How will the school know that this is working?
 - This is a SAIG group data would be tracked on the data tracking tool following appropriate data rules.

Update on LMS Next Steps

- Canvas dropped their price and it is lower than Schoology.
- A finalist has been selected and the proposal will be brought forward to cabinet after winter break.
- We also heard the concern about going too fast. It has been suggest that for the upcoming school year the LMS will be used to house all of curriculum. All teachers will be asked to access their curriculum via the LMS, training will be available for those that want to go further faster.

Updates to Instructional Council Handbook

- Council broke out into groups and reviewed the handbook.
- Council made edits to the handbook and edits will be reviewed at the January meeting.

Summary Statements

- The Instructional Council approved the Advanced Autos proposal.
- The Instructional Council approved the MTSS SAIG curriculum for BHS.
- The Instructional Council worked on edits of the Instructional Council Manual of Procedures.
- The Instructional Council received an update on Dual Credit Opportunities for Secondary Students.
- The Instructional Council received part 2 of an overview on Special Education.