

## Minutes IC Meeting January 16, 2020

**Meeting attendance:** Kyle Bunker, Jen Bury, Jamie Crosen, Jesus Diaz Pena, Donald Donner, Carl Draeger, Caitlyn Druger, Melissa El-Helo, Elisabet Garcia, Darlene Guyett, Cynthia Hernandez, Lisa Jackson, Ramiro Juarez, Dawn McCusker, Jen Menke, Jen Misek, Craig Pflueger, Brittany Priest, Martha Renteria, Lori Rosengarten, Kim Rudden, Don Selusnik, Isabel Torres

**Absent:** Annette Acevedo, Kinasha Brown, Sandra Citron, Corina Garcia, Joyce Juenger, Farrah Stephen, Darlynn Terry

**Guests/Observers:**

**December Minutes:** Motion to approve corrected December minutes. Approved. 13 approve, none opposed, 3 abstained

**Action Item:**

None

**Initial Presentations**

None

**Informational Updates**

**MS Literacy Update**

- Council viewed PowerPoint presentation

*Questions:*

- Can you clarify “feedback” Compliment vs positive feedback?
  - Giving constructive criticism and feedback. Tell the student something specific to work on, instead of telling them it did not make sense. Provide specific strengths and specific items to improve on.
- You shared “opportunities for staff to participate” How many PD’s are offered per year to teachers and what percentage are you seeing at the meetings? Is it a choice to attend? If teachers aren’t attending, how do we ensure that the students in their classrooms are being exposed to these good teaching techniques?
  - The PD’s are optional. We use our curriculum writing teams to spread the word and encourage teachers to attend. Principal’s can reach out to our office and we can provide them with a list of teachers who have attended our PD’s.
- What about 6<sup>th</sup> grade?
  - Celia (Elementary Literacy Coordinator) and I have talked a lot about 6<sup>th</sup> grade. I would love for a 6<sup>th</sup> grade representative to attend our monthly meetings. This is a weakness in our department, we are working on how to make it better.
- Students have access to the Common Assessments? I just need help understanding the reasoning behind this?
  - Yes, they have access to the framework.

- What actions are we taking to encourage students to find value in reading or to become readers? How do we frame reading as something positive and reward those who grow in reading?
  - We have put programs in place to help students find their reading personalities. Another piece in the intervention courses is having conversations with students about the choices they are making in reading.
- Language objectives in content areas courses? Everyone would benefit if they are on the same page.
  - We have started these conversations with the ELL coordinators.
- The class called Critical Reading? Change the name we are missing kids who would take it.
  - Yes. This is a good idea.

### **PD Update**

- Council viewed PowerPoint presentation.

#### *Questions:*

- How often are applicants/teachers presenting at the conferences they are attending?
  - Very rare.
- Is there any legal disposition regarding the intellectual property of district employees? Guidelines and regulations?
  - We've been working with our legal and assessment department. We are working on language and to have data screened as well. This is a district level topic.
- Do you rank conferences?
  - We use a rubric. We also have a pre-approved conference list.
- Pre-approved list is there a way we can recommend those included in the list?
  - Not yet. That's a great idea.
- Is there some consideration revising the application for PD? There are some redundancies and application cannot be saved and worked on at a later time.
  - We are currently working on this and it is on our agenda for this month. Our goal is to make it more user friendly.
- As a dual language teacher, I feel like I am being pulled into attending different PD. Are conversations happening with the ELL and SPED department?
  - Our goal is to bring everything together, so teachers don't feel like this.

### **Secondary Update**

- Council viewed PowerPoint presentation.

#### *Questions:*

- What does "kids who exited mean"?
  - If a SEHS student received two D's they are exited from the academy and return to their home school. We need to implement something with fidelity.
- Are there interventions?
  - Yes, but they are fragmented, they are not the same across the board. We have to do a better job.
- Are students being enrolled into the academies as a way to sneak them into a high school, because parents don't want to send them to their home school?
  - Yes.

## **Other**

### **Updates to Instructional Council Handbook**

- Council broke up into groups and reviewed the handbook corrections made at last months meeting.

### **IC dates for 20-21**

- Council reviewed and revised IC steering and full meetings dates for the 20-21 school year.

### **Summary Statements**

- The Instructional Council reviewed and completed edits on the Instructional Council Handbook.
- The Instructional Council received an update from Secondary Literacy.
- The Instructional Council received an update on the PD Committee and the direction of professional development in the district.
- The Instructional Council was updated on the Magnet School work.
- The Instructional Council reviewed and revised he Instructional Council and Instructional Council Steering Meeting dates for the 20-21 School year.