

School District U-46
Elgin, Illinois

May 1, 2017

The Regular Meeting of the Board of Education was called to order at 6:31 p.m. at the Educational Services Center, 355 East Chicago Street, Elgin, Illinois. The following Board members answered roll call: Phil Costello, Traci O'Neal Ellis, Sue Kerr, Veronica Noland, Jeanette Ward, and Donna Smith.

President Smith requested a motion to move into closed session to discuss information regarding collective negotiating matters between the school board and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and review of closed session minutes. The motion was made at 6:32 p.m. by Ms. Noland, second by Ms. Kerr. Upon roll call, yes votes: Mr. Costello, Mrs. O'Neal Ellis, Ms. Kerr, Ms. Noland, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 6-0.

A motion was made at 6:41 p.m. by Ms. Kerr, second by Mr. Costello to reconvene into open session. Upon roll call, yes votes: Mr. Costello, Mrs. O'Neal Ellis, Ms. Kerr, Ms. Noland, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 6-0.
Mr. Holt arrived at 7:03 p.m.

The business session began at 7:05 p.m. Present for the business session of the meeting were the same Board members listed in the first paragraph above, Student Board Member Eric Loera and Chief Executive Officer Tony Sanders and Chief Legal Officer Miguel Rodriguez. The following administrators were also present: Steve Burger, Dr. Suzanne Johnson, Dr. Jeff King, Dr. Terri Lozier, Melanie Meidel, Ron Raglin, Christopher Allen, Mary Fergus, John Heiderscheidt, Laura Macias, Andy Martin, Bruce Phelps, Claudie Phillips, Richard Ramos, and Trisha Shrode. Also present were: media representatives Rafael Guerrero of the Courier and Seth Hancock of the Examiner, as well as other administrators, guests, and visitors. Mr. Loera led the recitation of the Pledge of Allegiance.

1. Accent on Achievement - Mr. Sanders

A. Illinois Restaurant Association's 2017 ProStart State Competition Winners

As part of the Board of Education's Accent on Achievement, the Board of Education recognized: Jessica Aguayo, Jorge Delgado, Yesenia Rosas, and Shelby Stoltz, all members of the Elgin High School Culinary Arts Restaurant Management Team for placing first in the 17th Annual Illinois Restaurant Association Educational Foundation ProStart Student Invitational. The team is led by Wesley Swanson, Culinary Arts Teacher at Elgin High School.

B. Teacher Appreciation Week

In recognition of National Teacher Appreciation Week, the U-46 Board of Education presented a Proclamation of Appreciation on behalf of all U-46 teachers for delivering inspiration, knowledge, and motivation in an effort to

create exemplary citizens. Our educators demonstrate a commitment to education and a love for teaching and learning.

2. Strategic Plan Report - Mr. Sanders

A. Health Services Update

Dr. Suzanne Johnson, Assistant Superintendent of Teaching and Learning, Mr. Jeff Judge, Health Services Supervisor, Ms. Deana Dial, Certified School Nurse, Ms. Patty Kenyon, Certified School Nurse, Elgin High School and Ms. Julia Olsta, Certified School Nurse, South Elgin High School provided the Board of Education with a Health Services update on anaphylaxis and first day exclusion.

The new anaphylaxis guidelines include definition and identification of allergy and anaphylaxis, parental, student and staff guidelines with identified essential steps, key points and precautions, school personnel educational training on responding to life-threatening allergic reactions, protocols to prevent exposure to food allergens, process for the implementation of a Food Allergy & Anaphylaxis Emergency Action Plan, an individualized health care plan (IHCP) and/or a 504 Plan for the student with life-threatening food allergies.

Regarding the first-day exclusion the current U-46 Board Policy 7.100 states if the physical examination is not completed by the opening of school, exclusion will take place immediately, if students are initially enrolling in the District and prior compliance has not been met, a two-week grace period will be authorized before such evidence will be required, and new students who register after October 15 shall have 30 days following registration to comply with the regulation.

Mrs. Ward and Ms. Noland asked that the Board policy requiring first day exclusion of non-vaccinated students be relaxed to match state requirements. They also requested that the policy requiring this be revisited and revised.

3. Comments from the Audience

There were no comments from the audience.

4. Other Business – Board Member and CEO Update, If Necessary

A. Additional Information

Mrs. Smith congratulated Dr. Johnson on being awarded the Kane County Administrator of the Year.

Mrs. O’Neal Ellis stated that she attended the Those Who Excel scholarship event and the reception for the Superintendent Scholarship winners. Mrs. O’Neal Ellis also attended the United Black Scholarship banquet where she and her brother were able to give out two \$2500.00 scholarships in honor of her father.

Ms. Kerr reported that she attended the Larkin High School Career & Tech awards and the U-46 Volunteer Reception. Ms. Kerr also attended the Little Shop of Horrors musical at Streamwood High School.

Mr. Loera attended the annual Volunteer Reception and was moved by the individuals who knitted 566 hats for the students of Hillcrest Elementary School. Mr. Loera also attended an overnight political forum at ISU. Mr. Loera stated that tomorrow is the Hanover Township Celebration of Leadership.

5. Consent Agenda

- A. Personnel Report and Workers' Compensation Cases
- B. Contract Renewal - Information Services - Maintenance Agreement - SolarWinds
- C. Bid - Plant Operations - Illinois Park Early Learning Center - Paving Parking Lots and Drives
- D. Building Permit
Administration recommended the Board of Education approve the application for submission to the Kane County Regional Office of Education for the issuance of a building permit for the following project:
 - 1. Illinois Park - Paving Parking Lots & Drives

Motion by Ms. Kerr, second by Mr. Costello, to approve the Consent Agenda of May 1, 2017, items A, B, C, and D, as presented. Upon roll call, yes votes: Mr. Costello, Mrs. O'Neal Ellis, Mr. Holt, Ms. Kerr, Ms. Noland, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.

6. Discussion/Action - Mr. Sanders

- A. Itemized Bills – May 1, 2017
Dr. King, Chief Operations Officer/Chief School Business Official, presented the itemized bills of May 1, 2017. Administration recommended the Board of Education approve the List of Bills in the amount of \$3,907,719.69.

Motion by Mr. Costello, second by Ms. Kerr, to approve the Itemized Bills of May 1, 2017, in the amount of \$3,907,719.69, as presented. Upon roll call, yes votes: Mr. Costello, Mrs. O'Neal Ellis, Mr. Holt, Ms. Kerr, Ms. Noland, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.

- B. Final 2016-2017 School Calendar
Annually, the Board of Education is required to adopt a final School Calendar and submit it to the Kane County Regional Office of Education. One emergency day was used, December 19, 2016, resulting in the school year being extended, reflecting the last day for students as May 30, 2017, and May 31, 2017, as a Teacher Institute Day.

Motion by Ms. Noland, second by Mrs. O'Neal Ellis to approve the final 2016-2017 school calendar as presented. Upon roll call, yes votes: Mr. Costello, Mrs.

O’Neal Ellis, Mr. Holt, Ms. Kerr, Ms. Noland, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.

C. Driver Education Curriculum Proposal

Dr. Johnson, Assistant Superintendent of Teaching and Learning, provided the Board of Education with information relating to the driver education curriculum proposal.

Motion by Ms. Noland, second by Mrs. Ward, to approve the driver education curriculum proposal, as presented. Upon roll call, yes votes: Mr. Costello, Mrs. O’Neal Ellis, Mr. Holt, Ms. Kerr, Ms. Noland, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.

D. Welding Curriculum Proposal

Dr. Terri Lozier, Assistant Superintendent of Secondary Schools Instruction provided the Board of Education with information relating to the welding curriculum proposal.

Motion by Mrs. Ward, second by Mr. Holt, to approve the welding curriculum proposal, as presented. Upon roll call, yes votes: Mr. Costello, Mrs. O’Neal Ellis, Mr. Holt, Ms. Kerr, Ms. Noland, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.

7. Other Business - CAC Update

Lisa Hopp presented the CAC update. Ms. Hopp stated that the next General CAC meeting will be on May 4, 2017, at Elgin High School’s Library. This meeting will be the presentation of committee reports and the election of new officers.

8. Other Business – Mr. Sanders

A. Age & Obsolescence Plan for Bus Replacement 2017

Mr. Martin, Director of Transportation, presented an updated Age and Obsolescence Plan, adopted in December 2001. Mr. Sanders stated that the District does not have the fiscal means to fund any bus replacements at this time.

B. Approval of Closed Session Minutes

Motion by Ms. Noland, second by Mrs. O’Neal Ellis, to approve the closed session minutes for the following meetings: August 15, 2016, September 12 & 26, 2016, October 3 & 17, 2016, November 7 & 21, 2016, December 12, 2016, January 9 & 23, 2017, February 6 & 27, 2017, March 6, 13 & 20, 2017, April 3, 10 & 24, 2017. It is requested that the need for confidentiality still exists as to all or part of closed session minutes and, therefore, all closed session minutes, with the exception of the minutes already released, including audio recordings, remain confidential. In addition, the following closed session audio may be destroyed: April 20, 2015, May 4, 11 & 18, 2015, June 15 & 22, 2015, July 20, 2015, August 3 & 17, 2015, September 14 & 28, 2015, October 5 & 19, 2015, November 2 & 16, 2015, December 14, 2015.

Mrs. Ward stated that she believes that the Board should be having a conversation about what part of the audio recordings could be released to the public and therefore Mrs. Ward indicated that she would be voting no.

Upon roll call, yes votes: Mrs. O’Neal Ellis, Ms. Kerr, Ms. Noland, and Mrs. Smith. No votes: Mr. Costello, Mr. Holt, and Mrs. Ward. The motion carried by a vote of 4-3.

9. Recognition of Service as Student Board Member

A. Eric Loera

The Board of Education recognized Eric Loera, the eighth Student Board of Education Member.

10. Oath of Office for New Student Board Member

A. Oath of Office

The newly appointed Student Board of Education Member, Casey Pearce, was sworn in by the Board of Education Secretary.

11. Abstract of Votes

A. Canvass of Votes

Mr. Rodriguez presented the Canvass of Votes and announced the winners, Melissa Owens, Veronica Noland, and Donna Smith.

Motion by Mr. Holt, second by Ms. Kerr to approve the 2017 consolidated election abstract of votes. Upon roll call, yes votes: Mr. Costello, Mrs. O’Neal Ellis, Mr. Holt, Ms. Kerr, Ms. Noland, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.

12. Recognition of Outgoing Board Member

A. Cody Holt

The Board of Education recognized outgoing Board of Education Member Cody Holt.

13. Convening of the Reconstituted Board of Education

14. Oath of Office for Newly Elected Board Members

A. Oath of Office

The newly elected Board of Education Members were sworn in by the Board of Education Secretary.

B. Roll Call

15. Election of Officers

A. Process for Election of Board Officers

Mr. Rodriguez read the process for election of Board officers.

- B. President
Nominations: Mrs. O’Neal Ellis nominated Mrs. Smith for President
Close of nominations: Motion by Ms. Noland, second by Ms. Kerr to close the nominations for President. Upon roll call, yes votes: Mrs. O’Neal Ellis, Ms. Kerr, Ms. Noland, Ms. Owens, and Mrs. Smith. Present: Mr. Costello and Mrs. Ward. The motion carried by a vote of 5-2.
Vote: to approve Mrs. Smith as Board President. Upon roll call, yes votes: Mrs. O’Neal Ellis, Ms. Kerr, Ms. Noland, Ms. Owens, and Mrs. Smith. Present: Mr. Costello and Mrs. Ward. The motion carried by a vote of 5-2.
- C. Vice-President
Nominations: Ms. Noland nominated Ms. Kerr for Vice-President.
Close of nominations: Motion by Mr. Costello, second by Ms. Noland to close the nominations for Vice-President. Upon roll call, yes votes: Mr. Costello, Mrs. O’Neal Ellis, Ms. Kerr, Ms. Noland, Ms. Owens, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.
Vote: Motion by Ms. Owens, second by Mrs. Ward to approve Ms. Kerr as Vice-President. Upon roll call, yes votes: Mr. Costello, Mrs. O’Neal Ellis, Ms. Kerr, Ms. Noland, Ms. Owens, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.
- D. Secretary
Nominations: Ms. Noland nominated Mr. Rodriguez for Secretary.
Close of nominations: Motion by Ms. Kerr, second by Mrs. O’Neal Ellis to close the nominations for Secretary. Upon roll call, yes votes: Mr. Costello, Mrs. O’Neal Ellis, Ms. Kerr, Ms. Noland, Ms. Owens, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.
Vote: Motion by Ms. Owens, second by Ms. Noland to approve Mr. Rodriguez as Secretary. Upon roll call, yes votes: Mr. Costello, Mrs. O’Neal Ellis, Ms. Kerr, Ms. Noland, Ms. Owens, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.
- E. Secretary Pro-Tempore
Nominations: Mrs. Ward nominated Ms. Noland for Secretary Pro-Tempore.
Close of nominations: Motion by Ms. Owens, second by Mrs. Ward to close the nominations for Secretary Pro-Tempore. Upon roll call, yes votes: Mr. Costello, Mrs. O’Neal Ellis, Ms. Kerr, Ms. Noland, Ms. Owens, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.
Vote: Motion by Mrs. Ward, second by Ms. Kerr to approve Ms. Noland as Secretary Pro-Tempore. Upon roll call, yes votes: Mr. Costello, Mrs. O’Neal Ellis, Ms. Kerr, Ms. Noland, Ms. Owens, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.
- F. Treasurer
Nominations: Mrs. Smith nominated Dr. King for Treasurer.

Close of nominations: Motion by Ms. Owens, second by Ms. Noland to close the nominations for Treasurer. Upon roll call, yes votes: Mr. Costello, Mrs. O’Neal Ellis, Ms. Kerr, Ms. Noland, Ms. Owens, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.

Vote: Motion by Ms. Kerr, second by Ms. Noland to approve Dr. King as Treasurer. Upon roll call, yes votes: Mr. Costello, Mrs. O’Neal Ellis, Ms. Kerr, Ms. Noland, Ms. Owens, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.

16. Other Business - Appointment of IASB Governing Board Representative

A. IASB Governing Board Representative

The IASB is requesting the new Board of Education designate one of its members as an IASB Governing Board Representative. No formal vote is necessary. A simple consensus is all that is required. Ms. Kerr volunteered to be the IASB representative.

17. Work Session – Resolutions

A. Resolution Authorizing Intervention in Proceedings Before the State of Illinois Property Tax Appeal Board

Dr. King, Chief Operations Officer/Chief School Business Official, presented the Resolution. This resolution is presented to the Board of Education every other year, in odd years; it authorizes attorneys from Franczek Radelet, outside counsel for the District, to intervene on the District’s behalf relating to property tax appeals. Administration recommended the Board of Education adopt the Resolution Authorizing Intervention in Proceedings before the State of Illinois Property Tax Appeal Board.

18. Work Session - Contracts Over \$25,000.00

A. Contract Renewal - Secondary Education - HERO

Mr. Phelps, Interim Director of Business Services, and Dr. Lozier, Assistant Superintendent of Secondary Schools Instruction & Equity presented the proposal summary. Administration recommended approval of the one-year contract renewal with HERO, for a total amount of \$88,258.22, and requests authorization for District administration to execute related documents. This expenditure will be charged to the Educational Fund. The cost is included in the budget for the 2016-2017 school year.

19. Work Session – Bids/Proposals

A. Proposal - Curriculum and Instruction - Professional Learning Communities Professional Development

Mr. Phelps, Interim Director of Business Services, and Ms. Shrode, Director of Curriculum and Instruction presented the proposal summary. Administration recommended approval of the one-year agreement with Solution Tree in the amount of \$27,000.00 and requests authorization for District administration to execute related documents. This expenditure will be charged to Title I and Title II grant funds. The cost is included in the budget for the 2016-2017 school year.

- B. Proposal - Information Services - District-Wide Cellular Services
Mr. Phelps, Interim Director of Business Services, and Ms. Macias, Director of Information Services presented the proposal summary. Administration recommended approval of the two-year contract with Sprint for a total amount of \$119,971.20 and requests authorization for District administration to execute related documents. This expenditure will be charged to the Educational Fund.


- C. Bid - Food and Nutrition Services - Packaging and Supplies
Mr. Phelps, Interim Director of Business Services, and Mrs. Phillips, Director of Food and Nutrition Services presented the proposal summary. Administration recommended award of the low bid meeting specifications to Forms Plastics in the amount of \$215,196.12 and requests authorization for District administration to execute related documents. This expenditure will be charged to the Food and Nutrition Fund.

- D. Bid - Plant Operations - Elgin High School - Gym Floor Removal
Mr. Phelps, Interim Director of Business Services, and Mr. Allen, Director of Plant Operations presented the proposal summary. Administration recommended award of the low bid meeting specifications to Valor Technologies, Inc. for the total contract sum of \$202,000.00 (Base Bid and Alternate #1), and requests authorization for District administration to execute related documents. This expenditure will be charged to the Capital Projects Fund and the Operations and Maintenance Fund.


20. Adjournment

Motion by Mrs. O’Neal Ellis, second by Mrs. Ward, to adjourn the Regular Board Meeting of May 1, 2017, at 8:46 p.m. Upon roll call, yes votes: Mr. Costello, Mrs. O’Neal Ellis, Ms. Kerr, Ms. Noland, Ms. Owens, Mrs. Ward, and Mrs. Smith. No votes: 0. The motion carried by a vote of 7-0.

Approved this _____ 5th _____ day of _____ June _____, 2017.



President



Secretary