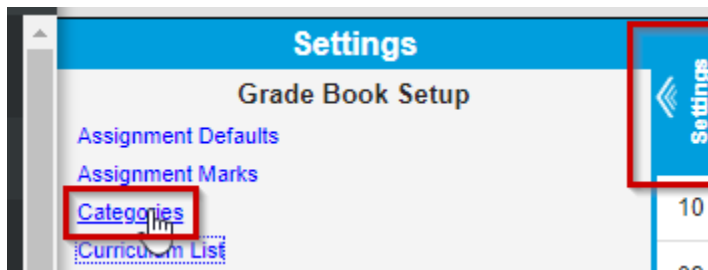


One of the differences this year is that we will pre-configure gradebooks for all SBLA courses with categories and grade calculation options so will not need to complete these set up activities.

### Categories

All SBLA courses will have pre-configured categories for formative assessments and summative assessments, with only summative assessments marked to be included in grade calculations.

If you are voluntarily deciding to do SBLA this year (electives, World Language, CTE, etc.), you will need to create categories and assign them to your courses/sections as in previous years. Select gradebook settings, categories, then “add”.



Name the category and select which of your courses/sections you would like to assign the category. If you are creating a category for homework or formative assessments, you may choose to mark “exclude from calculation” such that any assignment placed in this category would not be included in any calculations.

### Category Detail

\*Name

Summative Assessments

Section	*Weight	Sequence	Exclude from Calculation	Drop Lowest Score (%)
<input checked="" type="checkbox"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> 005) MA670AP1-1 AP STATIS...	<input type="text" value="0.0"/>	<input type="text" value="0"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> 005) MA670AP2-1 AP STATIS...	<input type="text" value="0.0"/>	<input type="text" value="0"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> 003) MA200GE1-5 GEOMETRY	<input type="text" value="0.0"/>	<input type="text" value="0"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> 007) MA200GE1-11 GEOMET...	<input type="text" value="0.0"/>	<input type="text" value="0"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Category List

Section

Name ▲

[Formative Assessments](#)

[Summative Assessments](#)

### Grade Calculation Options

We will also pre-configure grade calculation options for all SBLA courses. You will see an “in progress grade” calculation for each of your learning strands (standards) as well as an in-progress letter grade calculation for the course.

### Grade Calculation

Term	Standard/Grading Task	Composite	Rollup	Calculation
S1	Exploring Data	<input type="checkbox"/>	<input type="checkbox"/>	Type <input type="text" value="In Progress Grade"/> *Grading Scale <input type="text" value="U-46 Standards"/> ⓘ <input type="checkbox"/> Weight Categories <input type="checkbox"/> Use Score's % Value <input type="checkbox"/> Limit Assignments to Last <input type="text"/> <input type="checkbox"/> Cumulative Grading Starting in <input type="text"/>

# REVISED GRADEBOOK SETUP INSTRUCTIONS FOR 19-20 STANDARDS-BASED LEARNING AND ASSESSMENT (SBLA) HIGH SCHOOL

S2      Semester                  Type Mean  
 Grading Scale U-46 Grading Scale

- Child Task/Standard**
- S2 Geometric Transformations

---

  - S2 Coordinate Plane & Intersecting Lines

---

  - S2 Triangle Geometry

---

  - S2 Similarity

---

  - S2 Trigonometry

---

  - S2 Circles

---

  - S2 Quadrilaterals & Other Polygons

---

  - S2 3D Figures

---

Infinite Campus will use the equal incremental scale to determine overall scores per learning strand (standard) as well as the overall letter grade for the course.

Min	Max	Learning Strand Score		Min	Max	Letter Grade
3.21	4.00	4		3.21	4.00	A
2.41	3.20	3		2.41	3.20	B
1.61	2.40	2		1.61	2.40	C
0.81	1.60	1		0.81	1.60	D
0	0.8	0		0	0.8	E

### Assignments

To create an assignment, click Add from the grade book. As always, you first provide a name, abbreviation for your assignment and select the assigned and due dates. Choose the category (either formative or summative assessments).

# REVISED GRADEBOOK SETUP INSTRUCTIONS FOR 19-20 STANDARDS-BASED LEARNING AND ASSESSMENT (SBLA) HIGH SCHOOL

## Assignment Detail

**\*Assignment Name**  
Summative 1A

**\*Abbreviation** S1A  **Draft**  **Assignment Default**

**▼ Scheduling/Grading Alignment**

Section	Portal	*Assigned	*Due	*GB Seq	Student Group
<input checked="" type="checkbox"/> 001) MA670AP1-1 AP STATISTICS Terms: S1	<input checked="" type="checkbox"/>	08/14/2019	08/14/2019	1.00	No Groups

**\*Category**  
Summative Assessment

Include in Grade Calculation

*Standard/Grading Task	Scoring Type	*Total Points	*Multiplier
<input checked="" type="checkbox"/> APStats.1: Exploring Data	Marks U-46 0-4 point marks scal	4	1

Next, you can choose which courses/sections will receive the assignment. To add courses/sections, click “Add/Remove”.

## Section Selector

Filter: Term  Course  Period

**Select Sections**

- 008) MA200GE1-14 GEOMETRY Add  
Terms: S1
- 008) MA200GE2-14 GEOMETRY Add  
Terms: S2
- 004) MA300CT1-1 ALGEBRA 3-4 Add  
Terms: S1
- 006) MA300CT1-2 ALGEBRA 3-4 Add  
Terms: S1
- 007) MA300CT1-3 ALGEBRA 3-4 Add  
Terms: S1
- 004) MA300CT2-1 ALGEBRA 3-4 Add  
Terms: S2

**Section List**

- 001) MA300GE1-12 ALGEBRA 3-4 Remove  
Terms: S1

Next, select the standard(s) that you will be assessing in this assignment. Please keep scoring type at “marks” with “U-46 0-4 point marks scale”, points = four, multiplier = one. This is a change from how we have done standards-aligned assignments in previous years using “rubrics” scoring type in IC, but is required to support our chosen calculation methods.

\*Standard/Grading Task
Scoring Type

✕ Alg3-4.14: Rewriting Polynomials
▲

|

**Standards**

- Alg3-4.14: Rewriting Polynomials
- Alg3-4.15: Interpreting Polynomials
- Alg3-4.16: System Applications
- Alg3-4.08: Statistics and Probability
- Alg3-4.10: Radical and Rational Relationships
- Alg3-4.11: Trigonometric Functions
- Alg3-4.12: Logarithmic Functions

Rubrics

For designated SBLA courses, you will not see any grading tasks like quarter, semester, semester coursework listed in this dropdown menu. For teachers voluntarily opting to do SBG in their course this year, you will see a combination of standards, grading tasks in this dropdown. In either case, we would ask you to select the standard(s) that you will be assessing in this assignment.

In the assignment set-up, you can explore a few other interesting things by clicking the arrow next to “For Students” and “For Teachers. For example, in the “For Students” area, teachers can provide a description of the assignment, attach a file, or provide a link to an external resource.

▼ For Students

Student Instructions

|

Insert Template

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**Add Content**

- Maximum Upload File Size: 3MB.

Type	Name	Description/Options	Status
No Content			

File Attachment

Online Assessment

Student Submission

### Assignment scoring

Once you have created your assignment, you can hit **save** or **score**.

If you select score, IC will present you with this scoring editor where you can choose from the dropdown menu. You can also add comments and mark assignments as turned in (T), missing (M), late (L), incomplete (I), cheated (Ch) or exempt (X). “Dr” is used for dropping the assignment from grade calculations and is not often used in U-46.

## REVISED GRADEBOOK SETUP INSTRUCTIONS FOR 19-20 STANDARDS-BASED LEARNING AND ASSESSMENT (SBLA) HIGH SCHOOL

If you use **Fill Scores / Comments** option, you can quickly assign a score and/or comments to your entire class and then go back to modify only those students who earned a different score.

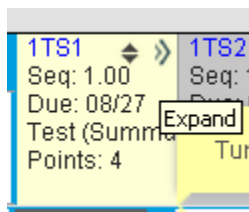
Demo Assignment

[Fill Scores/Comments](#)

/2014

Att 10/03	GT1	Dr	Assignment Comments	T	M	L	I	Ch	X	Student Submissions
	4	Dr		T	M	L	I	Ch	X	
	3	Dr		T	M	L	I	Ch	X	
	2									
	1									
	0	Dr		T	M	L	I	Ch	X	

You also have the option of scoring your assignment in the grade book view, where you can type a score rather than choose from the drop-down menu. If you click the gray “Expand” arrows pointing to the right, you will get the same scoring options shown above.



Demo: Demo Assignment										
Seq: 1.00										<a href="#">Fill Scores/Comments</a>
Due: 10/03	0	0	0	0	0	0	0			<a href="#">Multi Score</a>
Test (Summative)	T	M	L	I	Ch	X	Dr	Student Submission		
Points: 4										

To view assignments in your grade book, you need to select the current term (S1) and the standard that you assessed.

# REVISED GRADEBOOK SETUP INSTRUCTIONS FOR 19-20 STANDARDS-BASED LEARNING AND ASSESSMENT (SBLA) HIGH SCHOOL

Term: S1 (08/14/19 - 12/20/19) | Section: 001) MA670AP1-1 AP STATISTICS | Task: APStats.1: Exploring Data

+ Add | Library | Sort | Filter

Settings	Save	Grade Totals	Posted			In Progress			Categories	S1A Seq: 1.00 Due: 08/14 Summative As Points: 4	
			Percent	Grade	Fill Rpt Crd Comments	Points	Possible	Percent	Post Grade		Summative Assessment...
					CC	0.12	4	3.00 %	3	3.00 %	3
					CC	0	4	0.00 %	0	0.00 %	0
					CC	0.08	4	2.00 %	2	2.00 %	2
					CC	0.12	4	3.00 %	3	3.00 %	3
					CC	0.16	4	4.00 %	4	4.00 %	4
					CC	0.08	4	2.00 %	2	2.00 %	2
					CC	0.04	4	1.00 %	1	1.00 %	1
					CC	0.12	4	3.00 %	3	3.00 %	3

### In-progress grade calculation

This year, IC will be calculating an in-progress semester grade for all SBLA courses. This will provide valuable guidance to students and parents on the student’s overall standing in the course. Infinite Campus will calculate the in-progress grade under the “semester” grading task and will be an average of the calculated scores for each learning strand assessed so far in the semester (see below).

Term: S1 (08/14/19 - 12/20/19) | Section: 001) MA670AP1-1 AP STATISTICS | Task: Semester

+ Add | Library | Sort | Filter

Settings	Save	Grade Totals	Posted			In Progress		APStats.1	APStats.2	APStats.3	APStats.4
			Percent	Grade	Rpt Crd Comments	Percent	Post Grade	Rollup Grade	Rollup Grade	Rollup Grade	Rollup Grade
12	Algebra 1 (Strand 1)					3.50 %	A	3	4		
12	Algebra 1 (Strand 2)					2.00 %	C	0	4		
12	Algebra 1 (Strand 3)					3.00 %	B	2	4		
12	Algebra 1 (Strand 4)					3.50 %	A	3	4		
12	Algebra 1 (Strand 5)					4.00 %	A	4	4		
12	Algebra 1 (Strand 6)					3.00 %	B	2	4		

### Student/Parent view in IC portal

Infinite Campus has updated the Parent and Student experience to more closely resemble the mobile app experience. For SBLA courses, this is what parents and students will now see.

Notice they will see calculated in-progress scores for each learning strand for which the student has been assessed during the term as well as an overall in-progress grade for the course. In this example, the quarter grade shows in bold indicating that it is a final, posted grade, while the semester grade is indicated as being “in progress”.

Grades

AP STATISTICS	
Exploring Data	<b>3</b> In-progress >
Sampling & Experimentation	
Anticipating Patterns	
Statistical Inference	
HS Quarter	
Semester	<b>B</b> In-progress >

If a student or parent clicks on the arrow next to the in-progress grade for a learning strand, they will see all of the assignment level detail under that strand.

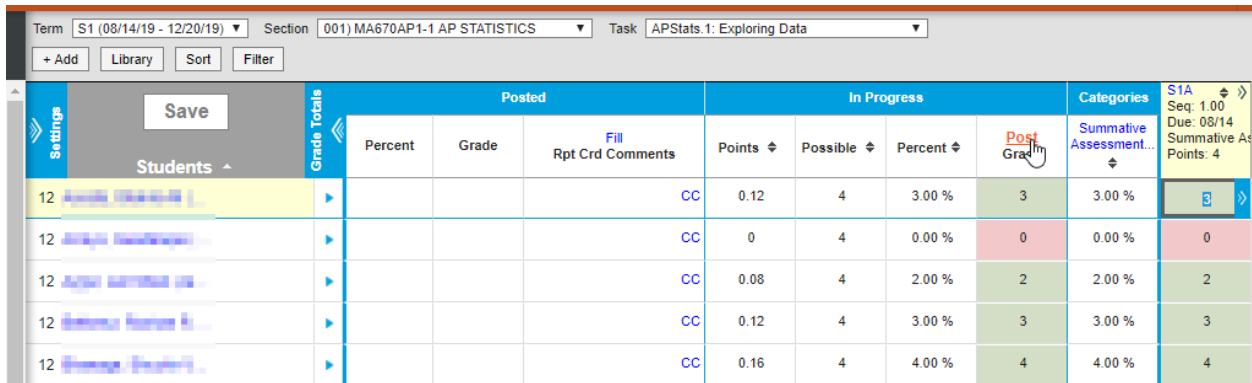
AP STATISTICS	
(S1) Exploring Data	3 In-progress ⓘ
Summative Assessments	
Summative 1A Due: 08/14/2019	3 >



## Posting Grades

For SBLA courses, we recommend posting scores for each learning strand as well as overall letter grades for the course at the end of the quarter or semester. You can post scores for learning strands at any time during the term. Best practice may include posting a score after you have completed the unit or posting scores for all strands assessed prior to posting an overall letter grade for the course.

To post for each learning strand, navigate to the appropriate task in your gradebook and select “post”.



	Posted				In Progress				Categories	S1A Seq: 1.00 Due: 08/14 Summative Ac Points: 4
	Percent	Grade	Fill Rpt Crd Comments		Points	Possible	Percent	Post Grade		
12			CC		0.12	4	3.00 %	3	3.00 %	3
12			CC		0	4	0.00 %	0	0.00 %	0
12			CC		0.08	4	2.00 %	2	2.00 %	2
12			CC		0.12	4	3.00 %	3	3.00 %	3
12			CC		0.16	4	4.00 %	4	4.00 %	4

Here IC presents you with an option to post scores to the standard. Select OK to accept

## Post Grades

### Post In Progress Grade(s)

In Progress/Proficiency Estimate from:  
Term: S1  
Task: Geo.01: Geometric Transformations

Post to:

Term:

S1 ▼

Task:

Geo.01: Geometric Transformations ▼

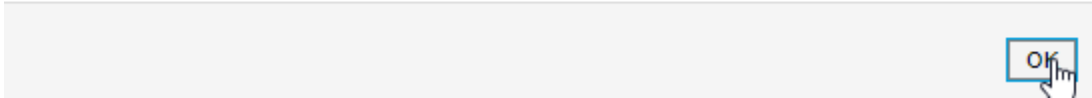
OK

Cancel

IC will now remind you that you have the opportunity to change any of the calculated scores before hitting “save”, which is when the scores are finally posted.

## Warning

Grades will be posted upon save.



To change any of the calculated scores for a learning strand, simply click into the cell and select the appropriate score. Please remember to hit “save” when you are done.

### Posting letter grades for the course

Because Infinite Campus will be calculating an in-progress grade from the “semester” grading task, this is where you will post grades from this year. From this task, when the grading window is open for either the quarter or the semester report cards, you will be able to click the red “Post” button to transfer scores from the in-progress column to the appropriate “posted” column in the gradebook.

Settings	Save	Grade Totals	Posted			In Progress		Geo.08	Geo.01	Geo.02	Geo.03	Geo.04
			Percent	Grade	Fill Rpt Crd Comments	Percent	Post Grade	Rollup Grade	Rollup Grade	Rollup Grade	Rollup Grade	Rollup Grade
10 Algebra 1 (Math)					CC	1.25 %	D		2	0	1	2
09 Algebra 1 (Math)					CC	0.00 %	E		0	0	0	0
10 Algebra 2 (Math)					CC	0.00 %	E		0	0	0	0
10 English 1 (Lang)					CC	1.25 %	D		2	0	1	2

When you click “post”, you will see the following window offering you a list of learning strands and grading tasks to post this calculated in-progress grade. At the end of the 1<sup>st</sup> quarter, you will choose the “HS Quarter” grading task.

## Post Grades

Post In Progress Grade(s)

In Progress/Proficiency Estimate from:

Term: S1

Task: Semester

Post to:

Term:

S1 ▼

Task:

HS Quarter ▼

At the end of the 2<sup>nd</sup> quarter, you will repeat the same process, but will instead post to the grading task of Semester.

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### Post Grades

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Post In Progress Grade(s)

In Progress/Proficiency Estimate from:

Term: S1

Task: Semester

Post to:

Term:

S1 ▼

Task:

Semester ▼