

Posting Grades

For SBLA courses, we recommend posting scores for each learning strand as well as overall letter grades for the course at the end of the quarter or semester. You can post scores for learning strands at any time during the term. Best practice may include posting a score after you have completed the unit or posting scores for all strands assessed prior to posting an overall letter grade for the course.

To post for each learning strand, navigate to the appropriate task in your gradebook and select “post”.

Term		Section		Task							
Q1 (08/14/19 - 10/11/19)		001) 7MAGE29Y-1 7TH ACCELERATED		7PrAlg2.01: Ratios and Proportional Relationships							
Posted		In Progress			Categories						
Percent	Grade	Fill Rpt Crd	Comments	Points	Possible	Percent	Post Grade	Summative Assessment...	S1A	Seq: 1.00	Due: 08/14
									Summative As	Points: 4	
				0.12	4	3.00 %	3	3.00 %	3		
				0.04	4	1.00 %	1	1.00 %	1		
				0.08	4	2.00 %	2	2.00 %	2		
				0.16	4	4.00 %	4	4.00 %	4		
				0	4	0.00 %	0	0.00 %	0		

Here IC presents you with an option to post scores to the standard. Select OK to accept

Post Grades

Post In Progress Grade(s)

In Progress/Proficiency Estimate from:

Term: Q1

Task: 7PrAlg2.01: Ratios and Proportional Relationships

Post to:

Term:

Q1

Task:

7PrAlg2.01: Ratios and Proportional Relationships

OK

Cancel

IC will now remind you that you have the opportunity to change any of the calculated scores before hitting “save”, which is when the scores are finally posted.

Warning

Grades will be posted upon save.



To change any of the calculated scores for a learning strand, simply click into the cell and select the appropriate score. Please remember to hit “save” when you are done.

Posting letter grades for the course

Because Infinite Campus will be calculating an in-progress grade from the “quarter” (Q1, Q3) or “semester” (Q2, Q4) grading task, these are the grading tasks you will post grades from this year. At the end of each term, the grading window will open to post grades for either the quarter or the semester report cards. At this time, you will be able to click the red “Post” button to transfer scores from the in-progress column to the appropriate “posted” column in the gradebook.

When you click “post”, you will see the following window offering you a dropdown menu of learning strands and grading tasks to post this calculated in-progress grade. At the end of the 1st quarter, you will choose “MS Quarter” as the grading task and click “post”. From there, you will simply choose the “MS Quarter” grading task and click “OK”.

Post Grades

Post In Progress Grade(s)

In Progress/Proficiency Estimate from:

Term: Q1

Task: MS Quarter

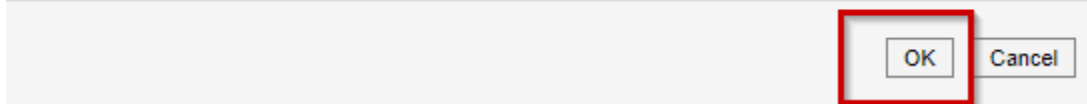
Post to:

Term:

Q1 ▼

Task:

MS Quarter ▼



At the end of the 2nd quarter, you will repeat the same process, but will instead post to the grading task of “MS Semester”.

Post Grades

Post In Progress Grade(s)

In Progress/Proficiency Estimate from:

Term: Q2

Task: MS Semester

Post to:

Term:

Q2 ▼

Task:

MS Semester ▼